



SOIL & WATER CONSERVATION DISTRICT

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Board of Directors

James J. Dean, Chairperson
Larry Brissing
Fred Brinn
George Wargo Jr.
Bob Milone

District Staff

Allan Beers, Executive Director
Nicole Laible, District Manager
*Brianna Rosamilia, Conservation District
Technician*

Minutes

February 10, 2022
Virtual Meeting

Attendees

BOD Present: Jim Dean, Bob Milone, Fred Brinn

Excused Members: George Wargo

Unexcused members: Larry Brissing

SWCD Staff: Nicole Laible, Allan Beers, Brianna Rosamilia, Janice Regan, Charlotte Ramsey (County attorney)

Public: Jennifer Zunino-Smith (CCE Rockland)

Meeting opened at 9:36 AM

1. In accordance with Assembly Law A8591 open meetings will be conducted remotely (and without in-person access) through the duration of the emergency declaration related to the COVID 19 pandemic.
2. Roll Call of attendees – BOD members: Jim Dean, Bob Milone, Fred Brinn
 - a. Staff – Nicole Laible, Brianna Rosamilia, Janice Regan, Allan Beers
 - b. Public – Jennifer Zunino-Smith (CCE Rockland)
3. Approval of Minutes: December & January Minutes:
 - a. December 2021 minutes: ***Motion to approve the December 2021 minutes made by F. Brinn, B. Milone seconded – unanimous.***

- b. January 2022 minutes: The board were unable to approve the January 2022 because of quorum. The minutes will be added to the agenda for the March meeting.

4. Financial Report:

- a. Approval of Report of the Treasurer – A. Beers provided the following balances, expenses and deposits:

Account Balances as of 2/7/22

Account	Balance
SWCD checking account	\$460,683.83
Round 12 WQIP Grant (MS4 Mapping)	\$100.00
Round 15 WQIP Grant (MS4 Mapping)	\$683.65
Total	\$461,467.48

SWCD Checking Account EXPENSES

Date	Check No.	Amount	Payable To	Description
1/31/22	Debit	\$141.06	Verizon Wireless	District cell phones – Part A 8730442
2/3/22	1202	\$400.00	LJF Accounting	Accounting services – professional services Part C

SWCD Checking Account DEPOSITS

Date	Check No.	Amount	Description
1/18/22	Interest	\$12.32	Interest earned on account
1/25/22	10443 – Columbia County SWCD	\$1,750.00	Refund from Envirothon dues
1/28/22	NYS OSC ACH	\$24,861.30	WQIP Round 15 funds

Round 12 WQIP Grant Account

No recent activity

Round 15 WQIP Grant Account

No recent activity

Motion to approve the balances, expenses, and deposits made by B. Milone, F. Brinn seconded – J. Dean made a correction on one figure – motion carries unanimously.

- b. Request to transfer \$24,861.30 from General Checking Account into Round 15 Account. After transfer has cleared, request to cut checks in the amount of \$16,590 payable to H2M towards June 2021 invoice and \$1,057.30 payable to H2M for December 2021 invoice. ***Motion to transfer \$24,861.30 from the General Check Account into the Round 15 WQIP account and then write checks in the amount of \$16,590 and \$1,057.30 payable to H2M Architects made by B. Milone, F. Brinn seconded – unanimous.***

5. New Business:

- a. MS4 permit Draft GP-0-22-002 comment due 3/7/2022 – J. Zunino-Smith provided an update on the new draft permit from the DEC. The draft is very long and will need additional time to review and assemble comments. She is asking all 24 regulated towns and villages to write a letter to Albany requesting an extension of the comment period from March 7th to April 15th. N. Laible assisted in drafting a letter of support from the SWCD. ***Motion to approve sending the letter from the Rockland SWCD requesting an extension of the comment period to April 15th made by F. Brinn, B. Milone seconded – unanimous.***
- b. State Aid Reports – N. Laible provided a summary for each report.
 - i. Annual Report of Activities – ***Motion to approve the annual report of activities made by F. Brinn, B. Milone seconded – unanimous.***
 - ii. Part A Report – J. Dean gave approval to use his signature stamp for the claim for payment form for Part A. ***Motion to approve the Part A report made by B. Milone, F. Brinn seconded – unanimous.***
 - iii. Part B Report – Two projects included in Part B. The first was MCWA Annual cleanup. ***Motion to approve Part B for the MCWA annual clean up made by F. Brinn, B. Milone seconded – unanimous.*** Second project was for the culvert project in the Town of Ramapo. ***Motion to approve Part B for the culvert project in the Town of Ramapo made by F. Brinn, B. Milone seconded – unanimous.***
 - iv. Part C Report – ***Motion to approve the Part C financial assistance report made by F. Brinn, B. Milone seconded – unanimous.***
 - v. Performance Measure Evaluation Report – This report is associated with Part C. ***Motion to approve the Part C performance measure evaluation report made by F. Brinn, B. Milone seconded – unanimous.***
 - vi. Hourly Rates for Grant Work – ***Motion to approve the Hourly Rates for Grant work report made by B. Milone, F. Brinn seconded – unanimous.***
 - vii. Annual Report to the Treasurer – ***Motion to approve the Annual Report of the Treasurer made by F. Brinn, B. Milone seconded – unanimous.***

6. Upcoming Events:

- a. Annual Bird Walk in conjunction with the Great Backyard Bird Count will be hosted on Friday February 18th @ 10 am at Mount Ivy County Park in Pomona, NY. B. Rosamilia will circulate fliers to board members to hang in public areas.

7. Next Meeting Date: 3/24/2022 – A. Beers reminded board that this will be the reorganization meeting and to let the SWCD staff know ahead of the meeting if board members would like to re-organize positions.

8. ***Motion to adjourn made by B. Milone, F. Brinn seconded – unanimous.***

Meeting closed at 10:26 AM

Respectfully submitted by Brianna Rosamilia