



SOIL & WATER CONSERVATION DISTRICT

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Board of Directors

James J. Dean, Chairperson
Larry Brissing
Fred Brinn
George Wargo Jr.
Bob Milone

District Staff

Allan Beers, Executive Director
Nicole Laible, District Manager
*Brianna Rosamilia, Conservation District
Technician*

Minutes

April 28, 2022
Virtual Meeting

Attendees

BOD Present: Jim Dean, Fred Brinn, Bob Milone

Excused Members: Larry Brissing, George Wargo

SWCD Staff: Nicole Laible, Brianna Rosamilia, Janice Regan, Charlotte Ramsey (County attorney)

Meeting opened at 9:34 am

1. Roll Call
 - a. J. Dean led roll call for BOD members: Jim Dean, Fred Brinn, Bob Milone (mic not working used chat function)
 - b. J. Dean led roll call for SWCD staff members: Janice Regan, Nicole Laible, Brianna Rosamilia, Charlotte Ramsey
2. Approval of Minutes: February and March 2022
 - a. February 2022 minutes – ***Motion to approve the February 2022 minutes made by F. Brinn, B. Milone seconded – unanimous.***
 - b. Due to attendance, the March 2022 minutes approval will be postponed to another meeting
3. Financial Report:
 - a. Approval of Report of the Treasurer – On behalf of the treasurer, Larry Brissing, B. Rosamilia provided the following account balances:

Account Balances as of 4/26/22

Account	Balance
SWCD checking account	\$618,759.28
Round 12 WQIP Grant (MS4 Mapping)	\$100.00
Round 15 WQIP Grant (MS4 Mapping)	\$3,397.95
Total	\$622,257.23

Motion to accept the account balances made by F. Brinn, B. Milone seconded – unanimous.

- b. Approval of Expenses and deposits – On behalf of the treasurer, Larry Brissing, B. Rosamilia reads the following financial report:

SWCD Checking Account EXPENSES

Date	Check No.	Amount	Payable To	Description
3/31/22	Debit	\$141.06	Verizon Wireless	District cell phones - Part A 8730442
4/8/22	1210	\$400.00	LJF Accounting	Professional services – part C
4/12/22	1211	\$38.16	Commissioner of Finance	March Fuel – Part A 8730463
4/18/22	Debit	\$46.85	Walmart	Part A – Small tools, misc supplies 8730416, 8730464
4/18/22	1212	\$100.00	NYS Conservation District Emp. Assoc.	Dues – Part C 8730460
4/22/22	Debit	\$43.45	Shoprite	Earth Day Event at Emeline Park – Wrap up events Part C 8730460
4/25/22	Debit	\$144.78	Amazon	Ed program – Part C 8730444

SWCD Checking Account DEPOSITS

Date	Check No.	Amount	Description
3/24/22	NYS OSC ACH	\$122,005.26	Part C reimbursement
4/13/22	0002402714	\$5,500.00	County of Rockland – Department of Finance – American eel project reimbursement

4/15/22	Analysis int	\$17.96	Interest earned
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Round 12 WQIP Grant Account

No recent activity

Round 15 WQIP Grant Account

Date	Check No.	Amount	Description
3/28/22	1015	-\$4,500.00	H2M Architects and Engineers

Motion to accept and approve the above report made by F. Brinn, B. Milone seconded – unanimous.

- c. Check approval – B. Rosamilia lists the following checks. N. Laible provided an update on the insurance broker. The commissioner of finance check is for 2021 reimbursement for N. Laible, A. Beers, B. Rosamilia salaries. The excess auto liability is purchased every year. N. Laible will resend the policy for review.
 - Check # 1214: Bauer Crowley - \$4,334.00 for Auto policy (Part A 8730451)
 - Check # 1215: Bauer Crowley - \$2,081.55 for Excess auto liability
 - Check # 1216: Commissioner of Finance - \$125,850.00 for reimbursement of SWCD staff to Rockland County

Motion to approve the checks listed above made by F. Brinn, B. Milone seconded – unanimous.

- d. SWCD’s new debit cards will be active on 5/1. N. Laible will contact the board members if there are any issues to follow up with the bank.
4. New Business:
- a. American eel project update – B. Rosamilia provided an update on the eel project for the 2022 season. So far, volunteers have counted and relocated approximately 35,000 eels. This is the second highest number of eels volunteers have counted. The highest numbers were recorded in 2018. Staff recorded the highest eel numbers in a single day – 16,000. However, there were oxygen level issues with the net and many of the eels died. This problem was discussed with the NYS DEC.
 - b. Education update – N. Laible provided an update on the education numbers. As of right now, staff are on track to meet the goal of educating 750 youth and adults. N. Laible also tabled at the Emeline Park earth day event. N. Laible reported that staff are at capacity for this year and are unable to take on any additional education programs for the spring. Additional requests for programs have been moved to the fall.
 - c. B. Rosamilia will be a guest leader at the Orangeburg library walking club to lead a bird walk on May 5th.
5. Upcoming Events:
- a. EMC Earth Day Creative Arts Contest deadline May 13; award ceremony June 14 – County executive and EMC provide certificates to contest winners.
 - b. ARPA department announced the urban green space program – funding available for municipalities. N. Laible will resend the announcement to the board members.

6. Next Meeting Date: May 19, 2022

7. Adjourn: *Motion to adjourn made by B. Milone, F. Brinn seconded – unanimous.*

Meeting closed: 10:00 am

Respectfully submitted by Brianna Rosamilia