



SOIL & WATER CONSERVATION DISTRICT

Dr. Robert L. Yeager Health Center
50 Sanatorium Road, Building A- 6th Floor
Pomona, New York 10970
Phone: (845) 364-2670 Fax: (845) 364-2671
Email: laiblen@co.rockland.ny.us

Board of Directors

James J. Dean, Chairperson
Larry Brissing
Fred Brinn
George Wargo Jr.
Bob Milone

District Staff

Allan Beers, Executive Director
Nicole Laible, District Manager
*Brianna Rosamilia, Conservation District
Technician*

Minutes

July 21, 2022
9:30am

Virtual: <https://us02web.zoom.us/j/85662379704?pwd=M3JldVlqS3B0aTJid1M1ejd0QmthQT09>

Attendees

BOD Present: Jim Dean, Larry Brissing, Bob Milone, George Wargo (joined at 9:39 am, left at 9:54 am)

Excused Members: Fred Brinn

SWCD Staff: Nicole Laible, Brianna Rosamilia, Charlotte Ramsey (County Attorney; left at 10:03 am), Lenny Forte (SWCD Accountant)

Public: Jennifer Zunino-Smith (CCE Rockland), Ben Luskin (NYS SWCC), Dan McElwee (CBIZ Marks Paneth), Echo Cao (CBIZ Marks Paneth)

Meeting opened at 9:31 am.

1. Roll Call – J. Dean leads roll call for SWCD board members: J. Dean, L. Brissing, and B. Milone. G. Wargo joined at 9:39 am and left at 9:54 am.
2. Approval of Minutes: March 2022 & June 2022 – Approval of June & March minutes are postponed until the next meeting.
3. Presentation:
 - a. 2021 Audit Report by Marks Paneth, D. McElwee let the board know that Marks Paneth is now under CBIZ and MHM will appear on the report. The report will be issued at the end

of the month. The auditor’s report includes a clean, unmodified opinion. Financial statements were free from material misstatement. ***Motion to approve the draft report and use Jim Dean’s stamp signature once final document is presented (August 2022), made by L. Brissing, B. Milone seconded – unanimous.***

4. Financial Report:

- a. Approval of Report of the Treasurer – On behalf of the treasurer, Larry Brissing, B. Rosamilia provided the financial report.

Account Balances as of 7/19/22

Account	Balance
SWCD checking account	\$515,319.94
Round 12 WQIP Grant (MS4 Mapping)	\$100.00
Round 15 WQIP Grant (MS4 Mapping)	\$3,397.95
Total	\$518,817.89

J. Zunino-Smith confirmed the account balances for Round 12 and 15 are correct.

Motion to accept the account balances made by B. Milone, L. Brissing seconded – unanimous.

SWCD Checking Account EXPENSES

Date	Check No.	Amount	Payable To	Description
6/24/22	Debit	\$10.99	Amazon	Part B: Culvert project equipment, camera charging cord
6/27/22	Debit	\$199.50	Amazon	Ed programs – part C 8730444 – eel books
6/27/22	1222	\$8.10	Nicole Laible	Wrap up event 8730460
7/1/22	Debit	\$141.02	Verizon Wireless	District cell phones - Part A 8730442
7/6/22	1224	\$400.00	LJF Accounting	Professional services - part C
7/6/22	Debit	\$75.00	Children Environment	Part A – training for district manager 8730431

SWCD Checking Account DEPOSITS

Date	Check No.	Amount	Description
6/15/22	Analysis Int	\$24.54	Interest earned on account

6/21/22	NYS OSC ACH	\$30,978.60	Reimbursement from NYS DEC for Round 15 WQIP grant
6/30/22	Deposit	\$250.00	Friends of Rockland Lake – payment for educator for OSA
7/15/22	Interest	\$45.95	Interest earned on account

Round 12 WQIP Grant Account

No recent activity

Round 15 WQIP Grant Account

No recent activity

Motion to approve the account expenses and deposits made by L. Brissing, B. Milone seconded – unanimous.

b. Approval of Expenses

- i. Approval to use the cumulative fund balance \$480,133.21 to subsidize the purchase of items needed under Office Supplies and Uniforms line items. The budget was created based on a lookback of previous budgets. However, with sudden rise in prices, the line items of Office Supplies and Uniforms will exceed. ***Motion to use the cumulative fund balance to cover the budget for line items made by L. Brissing, B. Milone seconded – unanimous.***
- ii. Approval for staff to transfer funds from General Account to Round 15 Account: \$30,978.60 from NYS OSC. ***Motion for SWCD staff to transfer \$30,978.60 from the SWCD general account to the Round 15 account before issuing checks from the account made by L. Brissing, B. Milone seconded – unanimous.***
- iii. Approval for a check written to H2M Architects + Engineers for payment of \$4,600 for Invoice 226892 – ***Motion to approve check to H2M Architects and Engineers in the amount of \$4,600 made by L. Brissing, B. Milone seconded – unanimous.***
- iv. Approval for a check written to CCE Rockland for a payment of \$20,000 for Invoice RI01357 – ***Motion to approve check to CCE Rockland in the amount of \$20,000 made by B. Milone, L. Brissing seconded – unanimous.***

5. New Business:

- a. Spring Newsletter – B. Rosamilia presented the Spring 2022 newsletter to the board. ***Motion to approve the Spring newsletter made by B. Milone, L. Brissing seconded – unanimous***
- b. Crowd Hydrology for WQ budget line – installing gauges in the streams. J. Dean presented this idea and B. Milone and L. Brissing were in favor. N. Laible will reach out to the Crowd Hydrology coordinators and set up a meeting with them during the August board meeting. Money is available in the Part C water quality line item to support this project.
- c. J. Zunino-Smith reminded the board she has an interactive map of stream flows throughout Rockland County and offered to do a presentation on the map.

6. Upcoming Events: Ben Luskin shared information on the following upcoming statewide events:
 - a. **2022 NY Soil Health and Climate Resiliency Field Days:** The NY Soil Health Alliance Group will convene a series of Soil Health & Climate Resiliency Field Day's throughout the State during 2022. Registration is now live for the **July 25th Central NY event at Thompson Research Farm** and the **July 28th Eastern NY event at the B&B Crop Farm**. Visit, www.fielddays.newyorksoilhealth.org for more information and to register.
 - b. **2022 Empire Farm Days:** August 2nd – 4th, 2022 (<https://empirefarmdays.leetradeshows.com>).
 - c. **2022 Cornell Aurora Farm Field Day:** August 18th, 2022 (<https://cals.cornell.edu/2021-aurora-farm-field-day>).
7. Next Meeting Date: **August 18, 2022**
8. Adjourn: *Motion to adjourn made by B. Milone, L. Brissing seconded – unanimous.*

Respectfully submitted by Brianna Rosamilia