



SOIL & WATER CONSERVATION DISTRICT

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Board of Directors

James J. Dean, Chairperson
Larry Brissing
Fred Brinn
George Wargo Jr.
Bob Milone

District Staff

Allan Beers, Executive Director
Nicole Laible, District Manager
*Brianna Rosamilia, Conservation District
Technician*

Minutes November 17th, 2022 9am

Attendees

BOD Present: Jim Dean, Bob Milone, George Wargo, Larry Brissing (entered at 9:05 am)

SWCD Staff: Allan Beers, Nicole Laible, Brianna Rosamilia (entered at 9:35 am), Janice Regan (left at 9:35 am), Eugene Bondar (County Attorney)

Public: Karl Javenas (Stony Point Superintendent of Highway), Jennifer Zunino Smith (Cornell Cooperative Extension).

Meeting opened at 9:03 am. With the Pledge of Allegiance

1. **Introductions** - A. Beers introduced our new attorney, Eugene Bondar and Karl Javenas, Stony Point Superintendent of Highway.
2. **Approval of Minutes:**
 - a. March 2022 – *Motion to approve made by G. Wargo seconded by B. Milone - unanimous.*
 - b. August 2022 - *Motion to approve August 2022 minutes made by B. Milone seconded by L. Brissing – unanimous.*
 - c. October 2022 - *Motion to approve October 2022 minutes made by G. Wargo, seconded by B. Milone – unanimous.*

3. **Financial Report:**

- a. Approval of Report of the Treasurer – Allan Beers presented the Treasurer’s report on behalf of the treasurer, Larry Brissing.

Account Balances as of 11/15/22

Account	Balance
SWCD checking account	\$473,800.89
Round 12 WQIP Grant (MS4 Mapping)	\$100.00
Round 15 WQIP Grant (MS4 Mapping)	\$18,475.43
Total	\$492,376.32

SWCD Checking Account EXPENSES

Date	Check No.	Amount	Payable To	Description
10/19/22	1242	\$46.60	Brianna Rosamilia	Reimbursement for travel and food for out of county travel – Part A 8730431 Training Cons District Technician
10/20/22	Debit	\$149.90	Zoom	Zoom subscription renewal Part C - 8730443
10/27/22	Online Transfer	\$8,698.88	To Round 15 WQIP account	Online transfer
10/31/22	Debit	\$141.16	Verizon Wireless	District cell phones - Part A 8730442
11/2/22	1243	\$417.60	Keep Rockland Beautiful	Grabbers for clean up – Part B 8730460 Other Contractual
11/3/22	1244	\$400.00	LJF Accounting	Professional services – Part C

SWCD Checking Account DEPOSITS

Date	Check No.	Amount	Description
10/25/22	4614	\$192.00	Reimbursement for hotel for Con Skills workshop for BR (NYS CDEA)

Round 12 WQIP Grant Account

No recent activity

Round 15 WQIP Grant Account

Date	Check No.	Amount	Description
10/27/22	Credit	\$8,698.88	Online transfer from SWCD main checking account (NYS OSC)

Motion to approve the financial report made by G. Wargo, seconded by B. Milone – unanimous.

- b. WQIP Updates - Jennifer Zunino Smith stated that the two balances for the WQIP grant accounts were correct in the financial report. ***Motion to approve a check to CCE Rockland in the amount of \$12,590 for services from the Round 15 account made by G. Wargo, B. Milone seconded – unanimous. Motion to approve a check to H2M Architects and Engineering for \$3,932.70 from the Round 15 Account made by G. Wargo, seconded by B. Milone – unanimous.***
4. Nicole Laible discussed Performance Measures updates, funds are now up to \$182,000 for Part C. She also presented the updated 2023 Proposed Budget and Annual Plan of Work. ***Motion to approve the 2023 Annual Plan of Work made by G. Wargo and seconded by B. Milone – unanimous.***
5. **Old Business** - Jim Dean discussed the dedication of Tappan Retention Plan, a \$1.7 million project which captures water and treats before being released into the Sparkill Creek. Which has a 2,300 hundred foot path with over 30,000 plants it can hold up to 600 million gallons of water. The SWCD previously approved to cover the cost of the signage at this site. Jim will follow up with SWCD staff on the payment cost.
6. **New Business:**
 - a. Performance Measure update
 - i. Part C \$182,000 and back to pre-covid requirements.
 - b. 2023 Proposed Budget – N. Laible reviewed the budget vs actual for 2022 as of October 2022. She also presented the proposed 2023 budget. ***Motion to approve the 2023 budget made by G. Wargo, B. Milone seconded – unanimous.***
 - c. Fall Newsletter – B. Rosamilia provided an overview of the draft Fall newsletter. ***Motion to approve the newsletter made by G. Wargo, B. Milone seconded – unanimous.***
 - d. Crowd Hydrology update – Town of Orangetown identified 12 sites for the project. G. Wargo identified one site. A. Beers suggested the board members select a couple of sites each to use as a pilot project. The board was in agreement. They will select sites and notify the staff and plan to make a purchase in January 2023.
 - e. Eugene Bonder provided an update on the Open Meetings Law after COVID restrictions were lifted. Members who want to participate virtually must disclose their location and will not count towards quorum but may vote on items if quorum is present in person.
 - i. The required County board trainings were completed by 4/5 board members. Those who did not complete the trainings must do so by December 31st or there they will be removed from the board. A virtual training option will be circulated by early December.
7. **Next Meeting Date:** Thursday January 19th @ 9 am. There will be no December board meeting.

8. *Motion to adjourn made by G. Wargo, B. Milone seconded – unanimous.*

Meeting closed at 10:14 am.

Respectfully submitted by Janice Regan and Brianna Rosamilia