

PURCHASING DIVISION MONTHLY ACTIVITY FOR FEBRUARY 2021

NOTABLE ACCOMPLISHMENTS / EVENTS

- Achieved \$74,589 in savings on Dell Servers, Storage and Power Supplies through the sourcing process. Contract awarded to local Rockland County firm.
- Procurement Staff (Sabrina Samuels, Michele Phillips, Raheela Akhter) completed a two-week training course on the Foundations of Strategy and Policy from the Institute for Public Procurement.
- Provided staffing to the COVID Call Center at the Fire Training Center.
- Worked with ITS Division to create a fillable Statement of Required Disclosure Form which is now available on RCWEB.
- Participated in NYSERDA Clean Energy Communities Leadership Round Table.
- Director conducted a webinar for the New York State Association of Municipal Procurement Officials on “Purchasing During a Pandemic”.
- Conducted Buyer Training on Tracking Cost Savings and Process Efficiencies.
- Hosted a virtual meeting on Idle Reduction Technology for Sheriff’s Patrol Vehicles.
- Conducted Buyer Training on Co-Procure – online tool to identify cooperative contracts.
- Director passed the NIGP-Certified Procurement Professional Certification Exam.
- Hosted a virtual meeting with Omnia Partners to educate staff on their cooperative purchasing contracts.
- Director attended NYS Assembly Local Government Committee meeting regarding current “Piggybacking” legislation that is important to all local governments.



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REQUISITIONS RECEIVED AND PURCHASE ORDERS PROCESSED

REQUISITIONS APPROVED & RECEIVED	PURCHASE ORDERS & SERVICE CONTRACTS ISSUED	PURCHASE ORDER & SERVICE CONTRACT DOLLAR VALUE
341	368	\$4,181,463
YTD : 995	YTD : 983	YTD : \$23,379,852

PROCUREMENT CARD TRANSACTIONS

TOTAL PCARD TRANSACTIONS	PCARD DOLLAR VALUE
198	23,318.44
YTD: 363	YTD: \$46,204

BIDS ISSUED

BID NUMBER	DESCRIPTION	BUYER	ISSUED DATE
RFB-RC-2021-006	Burial Services	RR	2/5/2021
RFB-RC-2021-015	Degreaser-Sewer Grease Liquefying Agent, Jet Power II or Equal	MP	2/5/2021
RFB-RC-2021-004	Boilers, Utility Grade - Inspection, Maintenance and Repair	RP	2/11/21
RFB-RC-2021-013	CHILLER RENTAL	RP	2/18/2021
RFB-RC-2021-018	Custodial Supplies II	MP	2/19/2021
RFB-RC-2021-031	Rotating Biological Contactor (RBC) Maintenance and Repair	AMC	2/26/2021

RFIS/RFPS ISSUED

RFI/RFPS NUMBER	DESCRIPTION	BUYER	ISSUED DATE
RFP-RC-2021-006	Traffic Safety Community Awareness and Education Consultant (canceled and replaced with RFP-RC-2021-006A)	RR	2/4/21
RFP-RC-2021-006A	Traffic Safety Community Awareness and Education Services	RR	2/10/21
RFP-RC-2021-002	Forensic Toxicology Services	SS	02/18/21



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QUOTES ISSUED

QUOTE NUMBER	DESCRIPTION	BUYER	ISSUED DATE
RFQ-RC-2021-005	IDEXX LAB SUPPLIES	MP	2/1/21
RFP-RC-2018-034 – QUOTE-002/ CAPITAL PROJECT NO.: 2105	Sheriff's Police Academy Physical Fitness Training Facilities and Equipment	AMC	2/8/21
RFQ-RC-2021-004	WALLETS, EXPANSION CUSTOM PRINTED, LEGAL, AS SPECIFIED (DA)	KM	2/24/21

NYS MINI-BID ISSUED

QUOTE NUMBER	DESCRIPTION	BUYER	ISSUED DATE

SOLE SOURCE ISSUED

SOLE SOURCE NUMBER	DESCRIPTION	BUYER	ISSUED DATE
SSN-RC-2021-029	PROPOSED SOLE SOURCE OF A POWER DMS LICENSE, PRO BASE, TRAINING, AND IMPLEMENTATION	RR	2/24/21
SSN-RC-2021-028	Proposed Sole Source to RHAC for Housing Counseling Services	SS	2/26/21

EXPRESSION OF INTEREST ISSUED

EXPRESSION OF INTEREST NUMBER	DESCRIPTION	BUYER	ISSUED DATE

BIDS OPENED

BID NUMBER	DESCRIPTION	BUYER	OPENED DATE
RFB-RC-2021-005	Lumber - Delivered and Picked up	RP	2/2/21
RFB-RC-2021-002	Medical Laboratory Testing	SS	2/4/21
RFB-RC-2021-010	Automobile-Genuine (OEM) Parts and Labor for Automobiles and Trucks	RR	2/4/21
RFB-RC-2021-014	Dewatering Container Rental, Hauling and Disposal of Sewer Grit	AMC	2/18/21
RFB-RC-2021-011	Microfilming-35MM RLG &16MM Microfilming for Archival Records	RR	2/23/21



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RFPS OPENED

RFP NUMBER	DESCRIPTION	BUYER	OPENED DATE
RFP-RC-2021-004	In-Service & Specialized Training Coordinator-R.C. Police Academy	RR	2/18/21

QUOTES OPENED

QUOTE NUMBER	DESCRIPTION	BUYER	OPENED DATE
RFQ-RC-2021-005	IDEXX LAB SUPPLIES	MP	2/8/21

NYS MINI-BID OPENED

QUOTE NUMBER	DESCRIPTION	BUYER	OPENED DATE
MB-RFQ-RC-2021-007	SW/HW-Checkpoint Maint. & Support Renewal	KM	2/4/2021
MB-RFQ-RC-2021-009	SW, ManageEngine	KM	2/4/21

SOLE SOURCE OPENED

SOLE SOURCE NUMBER	DESCRIPTION	BUYER	OPENED DATE
SSN-RC-2021-027	PM & Rep./Cornerstone Detention ComTec Proprietary Elec. Secur.Mngmt Control Systems	KM	2/4/21

BIDS AWARDED

BID NUMBER	DESCRIPTION	BUYER	AWARDED DATE
RFB-RC-2020-111	Centrifuge Maintenance and Repair Services	AMC	2/3/2021
RFB-RC-2021-010	Automotive-Genuine (OEM) Parts & Labor for Autos & Trucks	RR	2/22/2021
RFB-RC-2021-005	Lumber - Delivered and Picked up	RP	2/25/21

RFPS AWARDED

RFP NUMBER	DESCRIPTION	BUYER	AWARDED DATE
RFP-RC-2019-030	Consulting, Forensic Accounting-Auditing Services, Qualified Suppliers List, for the Rockland County District Attorney and Other Authorized Users	KM	2/18/21



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QUOTES AWARDED

QUOTE NUMBER	DESCRIPTION	BUYER	AWARDED DATE
RFQ-RC-2021-002	Disposal of Radioactive Material	RR	2/8/21
RFQ-RC-2021-005	IDEXX LAB SUPPLIES	MP	2/11/21
RFQ-RC-2021-006	MAIL CHECK SERVICES PRINTING AND FULFILMENT (BOE)	AMC	2/19/21

NYS MINI-BID AWARDED

QUOTE NUMBER	DESCRIPTION	BUYER	AWARDED DATE
MB-RFQ-RC-2021-007 PM21070	Checkpoint Hardware Software Renewals as specified	KM	2/23/2021
MB-RFQ-RC-2021-006	HW-SW RSA Renewals as specified, ITDB	KM	2/23/2021
MB-RFQ-RC-2021-001	Dell Monitors Various	KM	2/23/2021

SOLE SOURCE AWARDED

SOLE SOURCE NUMBER	DESCRIPTION	BUYER	AWARDED DATE
SSN-RC-2021-027	Proposed Sole Source Purchase of Preventive Maintenance and Repair of Cornerstone Detention Products, Inc. (Formerly Com-Tec Security, LLC) Proprietary Electronic Security Management Control System at the Rockland County Correctional Center (\$14,320.00)	KM	2/18/21

EXPRESSION OF INTEREST AWARDED

EXPRESSION OF INTEREST NUMBER	DESCRIPTION	BUYER	AWARDED DATE



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CONTRACTS/BIDS/RFPS EXTENDED

CONTRACT NUMBER	DESCRIPTION	BUYER	DATE EXTENDED
RFB-RC-2018-006	Automotive-OEM Parts & Labor for International Trucks Inc. Cummins Parts	RR	2/5/2021
RFB-RC-2018-004	Bus Fleet-Inspection, Preventative Maintenance and Repair	DA	2/4/21
CF 5	Refuse/Garage Removal	AMC	2/4/21
RFB-RC-2017-076	Bus Shelter-Furnish, Deliver, Maintain, Repair and Install New and/or Replacement Bus Shelters	DA	2/26/21

DCE100- CONTRACTS REQUESTED BY PURCHASING DIVISION

CONTRACT NUMBER	DESCRIPTION	BUYER	DATE SENT

DCE200 - CONTRACT EXTENSIONS/AMENDMENTS REQUESTED BY PURCHASING DIVISION

CONTRACT NUMBER	DESCRIPTION	BUYER	DATE SENT
RFP-RC-2019-024	Physician & Medical Services for Jail	RR	2/8/2021
RFP-RC-2014-022	Procurement Card Services	AMC	2/8/21

LEGISLATIVE RESOLUTIONS REQUESTED BY PURCHASING DIVISION

CONTRACT NUMBER	DESCRIPTION	BUYER	DATE SENT
RFP-RC-2019-024	Physician & Medical Services for Jail	RR	2/8/2021
RFB-RC-2020-082	Electrostatic Sprayers & Disinfectant Solutions	RR	2/8/2021
PM20820	Laptop and Accessories	KM	2/8/2021
RFP-RC-2014-022	Procurement Card Services	AMC	2/8/21