Rockland County
Ed Day, Rockland County Executive

DEPARTMENT OF PERSONNEL
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Lori Gruebel
Commissioner

Use or Waiver of Veterans Credits

Instructions to Appointing Officer:

1. Section I of this form is to be completed, at the time of a permanent or contingent permanent appointment, by each veteran appointee who was granted additional credits as shown on the certification and who is now using them in order to be appointed.
2. Section II of this form is to be completed, prior to appointment, by each veteran appointee who was granted additional credits as shown on the certification and who desires to relinquish them for any reason, including the possibility that his/her name may be reached for appointment without the use of such credits.
3. Attach this completed form (one copy only) to PT1 form (or Data Change Form) for each veteran appointee and forward to the Rockland County Department of Personnel with the certification of eligibles.

SECTION I - STATEMENT OF VETERAN ON USE OF CREDITS

TO: Rockland County Department of Personnel

In accepting appointment to the position of _____

from eligible list No. _____

I certify that I have not since January 1, 1951, received a permanent appointment or promotion in the service of New York State or any of its civil divisions from an eligible list on which I was granted veterans credits.

I understand that the acceptance of this appointment exhausts my eligibility for additional credits in all future examinations and will result in the loss of additional credits on any other eligible list on which my name appears.

_____	_____	_____
Signature of Veteran	Print Name	Date

_____	_____
Signature of Witness	Address of Witness

SECTION II - ELECTION TO WITHDRAW ADDITIONAL CREDITS

TO: Rockland County Department of Personnel

I hereby elect to relinquish the additional credits granted me as a veteran on eligible list No. _____

for the title of _____

and to accept the lower position on this eligible list to which I would otherwise be entitled.

I understand that this election is final and cannot be changed for this eligible list. However, this election does not affect my right to claim additional credits in other examinations.

_____	_____	_____
Signature of Veteran	Print Name	Date

_____	_____
Signature of Witness	Address of Witness