

CONSTITUTION (amended 3/29/2017)

ARTICLE 1 - Name

The name of this organization shall be the:

"Rockland Municipal Planning Federation"

ARTICLE II - Purposes

The purposes of this Federation are:

- 1) to create and maintain a forum in the County of Rockland for the discussion of topics and common problems of land use planning and regulation, zoning, and related problems of interest to the Federation and its members,
- 2) to create an organization to promote the exchange of information, education, and training on planning and zoning methods and techniques, and
- 3) to promote communication, cooperation and understanding among various constituencies affected by the land use and planning decisions of local governments.

ARTICLE III - Membership and Voting

Section 1. Voting membership.

- 1). Voting membership in the Federation shall be extended to:

Any member of the Legislative body of the towns, villages, County of Rockland, Planning Board and Zoning Board of Appeals members of the towns and villages, the Rockland County Planning Board members, members of the Rockland County Planning Department, Members at Large and Associate Members.

- 2). Each voting member shall be entitled to one vote provided the member is not in default of the payment of dues.

Section 2. Ex-Officio Members.

Ex-Officio members, without vote, shall include such persons in appropriate official positions of the County and local governments, as may be designated from time to time in the by-laws by a majority vote of the Board of Directors of the Planning Federation. In addition, the Board of Directors may create informal or formal liaison relationships with other organizations where appropriate to further the purposes of the Federation, and confer ex-officio membership on such liaisons.

Section 3. Members-at-Large:

Members at Large shall be any member of the staff of a town and/or village designated by the Planning Board, Zoning Board of Appeals, or legislative body of the town, or village; any person having served as President of this Federation for no less than one complete term and any person who no longer serves, but has served for period of not less than fifteen total years as a member of the Planning Board, Zoning Board or Appeals of towns or villages (hereinafter “former members”).

Section 4. General Membership.

The Voting Members, the Ex-Officio Members, and the Members-at-Large shall constitute the General Membership of the Association.

Section 5. Associate & Corporate Members.

Individuals interested in the purposes of the Federation may become Associate Members in good standing upon payment of such dues as are set from time to time by the Board of Directors, and shall receive all the benefits of membership. A Corporate Membership consists of a business or agency in which multiple individuals from the same business or agency become Associate Members. This membership can include up to five (5) individuals from the organization. Any additional member, after five, can be part of the Corporate Membership, but will be billed an additional fee as designated by the Board.

Section 6. Quorum.

- (1) A quorum for the conduct of business of the Federation by the voting membership at any duly called meeting shall be present when 25% or more of the voting members of the Federation as defined in Section 1. of this Article are present
- (2) A quorum for the conduct of business of the Board of Directors of the Federation at any duly called meeting shall be present when 50% or more of the Board of Directors of the Federation are present.

ARTICLE IV - Governance

Section 1. Officers.

The Officers of this Federation shall be a President, a First Vice-President, a Second Vice-President, a Secretary and a Treasurer. All officers shall be elected from among those members who are the voting members, except Associate members, as of the date of the election. The Officers shall exercise the powers and execute the duties as specified in the By-Laws.

Section 2. Board of Directors

- 1) The President, the Vice-Presidents, the Secretary, the Treasurer, any person having served as President of this Federation for no less than one complete term and who certifies an intention to serve as a director, the Chairpersons of Standing Committees established in the By-Laws, and six Directors elected from the Voting Membership shall constitute the Board of Directors except that no more than two Associate Members may be elected to serve on the Board of Directors.
- 2) The Board of Directors shall have full authority to manage the affairs of this Federation, and the power to fill all vacancies for unexpired terms.

Section 3. Term of Office

- 1) With the exception of the initial election, as provided below, the Officers and Directors shall serve for a term that runs until the second annual membership meeting following their election, and shall be elected by the voting members at the annual general membership meeting.
- 2) In the initial election of officers and directors, the Second Vice-President, the Secretary, and two of the Directors shall be elected for a term that runs until the next annual meeting. Thereafter, the term of these positions will also run until the second annual membership meeting following their election.

ARTICLE VI - Annual Meeting

The annual general membership meeting of the Federation shall be held in the fall of each year.

ARTICLE VII - Dues

- 1) The Rockland County Planning Board, the Rockland County Planning Department, the Rockland County Legislature, and each of the towns and villages of Rockland, as a community, shall constitute one class of membership for purpose of dues. Each Member-at-Large who is a former member and each Associate member shall be responsible for payment of dues.
- 2) Each class of membership shall pay dues annually in such amounts as are fixed by the Board of Directors.

ARTICLE VIII - Amendments

This Constitution may be amended by two-thirds of the votes cast at any annual meeting, or at any other meeting called for that purpose, provided that the proposed amendments shall be stated in the call for the meeting at which they are to be considered, that thirty (30) days written notice of such meeting shall be given to each member agency, and provided further that a quorum is present.

ARTICLE IX - By-laws

By-laws governing the operations of this Federation, within the framework established by this Constitution, may be adopted or amended by the Board of Directors in a manner prescribed by the By-laws of the Federation.

ARTICLE X - Enactment

This Constitution shall become effective at the end of the meeting at which it is ratified by two-thirds of the votes cast, provided that the call for the meeting included an announcement that such vote would be taken, and provided further that a quorum is present.

Adopted this 30th day of March, 1989.

Amended this 18th day of May, 1995.

Amended this 30th day of March, 2000.

Amended this 29th day of March, 2001.

Amended this 29th day of March, 2017.

President _____
Patricia Caldwell date

Secretary _____
Suzanne Barclay date