

CENTER FOR ENVIRONMENTAL HEALTH

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Public Health
Prevent. Promote. Protect.

EDWIN J. DAY
County Executive

SAMUEL RULLI, PE
Director, Environmental Health

Individual Sewage Disposal System (Septic) Review and Approval Process

Field Investigation - On-site assessments are performed by the property owner's engineer and witnessed by a Department Representative. Requirements are as follows:

- A check payable to the Commissioner of Finance in the amount of the required fee of \$130.
- Coordination with the Department for the witnessing of deep hole and percolation testing of onsite soils.

Engineering Plans – all septic systems must be designed by a Licensed Professional Engineer or Registered Architect. For residential construction, systems are designed in accordance with New York State Department of Health's [Appendix 75-A](#) and its companion document, [Residential Onsite Wastewater Treatment Design Handbook](#). For non-residential systems, design is per [New York State Department of Environmental Conservation's Design Standards](#). Additional requirements can be found in [Article IV of the Rockland County Sanitary Code](#).

Engineering plans for individual sewage disposal systems in Rockland County must be submitted to and approved by the Department before any work is performed. The following information must be submitted for the Department to complete a review:

- One (1) set of the required drawings. **Drawings are to be sealed/stamped and signed.** Additional copies can be submitted for signature after the review is completed.
- A check payable to the Commissioner of Finance in the amount of the required fee of \$190.
- County Planning Certification Form with required documentation.

Certificate of Approval - The installations are inspected by the Department of Health to ensure proper construction and property owners are given a Certificate of Approval, which includes an "as-built" drawing of the septic system with measurements so that the system can be located in the future for maintenance purposes. This Department must be contacted to inspect the bottom of the field excavation and the completed project **prior to the system elements being covered over**. Submission requirements are as follows:

- A check payable to the Commissioner of Finance in the amount of the required fee of \$320.
- As-built plan.
- Performance Bond of Completed Waiver Form (as applicable).
- Maintenance Contract (as applicable).
- Select Fill Tickets (as applicable).

If you have any questions, contact the Clerk at (845) 364-2656.