



SOIL & WATER CONSERVATION DISTRICT

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Board of Directors

James J. Dean, Chairperson
Larry Brissing
Fred Brinn
George Wargo Jr.
Bob Milone

District Staff

Brianna Rosamilia, District Manager
Janice Regan, Bookkeeper

Minutes

Thursday, October 26th, 2023
9:30 am

Attendees

BOD Preset: James Dean, Larry Brissing, Fred Brinn, George Wargo
BOD Excused: Bob Milone
SWCD Staff: Brianna Rosamilia
Public: Marcus Octaviano (SWCD Consultant)

Meeting opened at 9:34 am

1. Approval of minutes: October 3rd
 - a. ***Motion to approve the October 3rd minutes made by G. Wargo, F. Brinn seconded – unanimous.***

2. Financial Report:
 - a. Treasurer's report – On behalf of the treasurer, L. Brissing, the following financial report was read by B. Rosamilia.

Account Balances as of 10/20/23

Account	Balance
SWCD checking account	\$691,573.12
Round 12 WQIP Grant (MS4 Mapping)	\$100.00
Round 15 WQIP Grant (MS4 Mapping)	\$2,876.30
Total	\$694,549.42

Motion to accept account balances made by G. Wargo, L. Brissing seconded – unanimous.

SWCD Checking Account EXPENSES

Date	Check No.	Amount	Payable To	Description
9/20/23	1295	\$1,468.21	Marcus Octaviano	Part C – Consultant Services
9/22/23	Debit	\$70.32	Amazon	Part C – education programs 8730444
9/26/23	Debit	\$99.99	Otter.ai	Part C – general office supplies 8730443
9/28/23	Debit	\$207.96	Amazon	Part B: MCWA Cleanup supplies
9/29/23	Debit	\$155.40	Amazon	Part B: MCWA Cleanup supplies
10/2/23	Debit	\$141.00	Verizon wireless	District cell phones
10/3/23	Online transfer	\$11,837.81	Transfer to WQIP Round 15	Transfer to WQIP Round 15 account
10/3/23	1297	\$1,615.20	Marcus Octaviano	Part C – Consultant Services
10/5/23	1296	\$400.00	LJF Accounting	Part C – Professional services
10/13/23	1300	\$1,110.45	Marcus Octaviano	Part C – Consultant Services
10/13/23	1298	\$500.00	Hudson River Watershed Alliance	Part C – HRWA Annual conference sponsorship 8730460
10/16/23	Debit	\$66.45	Amazon	Part B: MCWA cleanup supplies

10/17/23	Debit	\$12.50	USPS	WAVE samples
10/19/23	Debit	\$149.90	Zoom.us	Part C – general office supplies 8730443
10/19/23	Debit	\$14.87	Home Depot	Part C – office supplies 8730443

SWCD Checking Account DEPOSITS

Date	Check No.	Amount	Description
9/18/23	Interest	\$1,468.21	Interest earned on account
10/16/23	Interest	\$1,437.82	Interest earned on account
10/18/23	Deposit	\$3,095.00	4 Hr ESC Training registrations

Round 12 WQIP Grant Account

No recent activity

Round 15 WQIP Grant Account

Date	Check No.	Amount	Payable To
10/3/23	Online transfer	\$11,837.81	Deposit from SWCD account
10/13/23	1034	\$7,500.00	Village of Haverstraw
10/18/23	1033	\$4,214.75	Village of Grandview

Motion to approve expenses and deposits as listed above made by F. Brinn, G. Wargo seconded – unanimous.

- i. Potential fee of \$3 for paper statements –B. Rosamilia updated the bank account to a paperless account as SWCD staff are utilizing the online platform to download bank statements. This decision avoids a fee.
- ii. Catering costs for the 4 Hour ESC Training – B. Rosamilia is using a caterer through the County’s contract. As of right now, the approximate costs \$650 for 75 people, which could change if more people register – ***Motion to spend up to \$1,000.00 on catering costs for the 4 Hour Erosion and Sediment Control Training made by G. Wargo, L. Brissing seconded – unanimous.***
- iii. Update e-mail address on the TD bank account – will update L. Brissing’s email address.

3. New Business:
 - a. TEMBOO contract renewal - \$2,500 to extend for another year. There is currently \$13,500 in our Water Quality line item in the budget that is set aside for our Professional Stream Monitoring program, which will not be operating this year. The sensor is still not working. We changed the batteries on Wednesday 10/25/23.
 - i. Discussion of possibly installing a district Wi-Fi connection for use by TEMBOO sensor.
 - ii. Ongoing efforts to move TEMBOO sensor closer to connection gateway to fix connection issues.
 - iii. TEMBOO provided a deadline of the end of November for us to get it working before we have to renew the contract.
Motion to renew TEMBOO contract if sensor is fixed by the end of November made by G. Wargo, F. Brinn seconded – unanimous.
 - b. Part B project submissions due by November 1st – Review attached Part B proposals.
 - i. ***Motion to approve the Part B proposal for \$5,000.00 for use in Pollinator and Native Garden Plantings made by F. Brinn, G. Wargo seconded – unanimous.***
 - ii. ***Motion to approve Part B proposal of \$1,000.00 for MCWA Clean up project made by G. Wargo, L. Brissing seconded – unanimous.***
 - c. The annual plan of work needs to be submitted by November 1st – It has been reformatted from previous years with updates. ***Motion to approve annual plan of work document reformats for submission by November 1st made by G. Wargo, L. Brissing seconded – unanimous.***
 - i. B. Rosamilia will outline benefits of reinstalling Agriculture and Farmland Protection Board for board member reference at another meeting.
 - d. MOU agreement between Rockland and Ulster SWCD to host the 4 Hour Erosion and Sediment Control Training. Document signed by J. Dean.
Motion to approve MOU agreement made by G. Wargo, F. Brinn seconded – unanimous.
4. Old business: None
5. Presentation: None
6. Public participation: None
7. Upcoming events:
 - a. 4 Hour Erosion and Sediment Control training – November 2nd, registration needs to be postmarked by October 18th. We have received about 67 registrations, \$3,095.00 deposited into SWCD account (not including ~10 pending registrations).
 - b. Plan to cap applications at 90 individuals, accepting through October 27th.
8. Next Meeting Date: November 16th, 2023, at 9:30 am

9. Meeting adjourned at 10:34 am – *Motion to adjourn made by G. Wargo, L. Brissing seconded – unanimous.*

Respectfully submitted by Marcus Octaviano