



SOIL & WATER CONSERVATION DISTRICT

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Board of Directors

James J. Dean, Chairperson
Larry Brissing
Fred Brinn
George Wargo Jr.
Bob Milone

District Staff

Kevin McGuinness, Executive Director
Brianna Rosamilia, District Manager
Janice Regan, Bookkeeper

Minutes

Thursday, February 8th, 2024
9:30 am

Attendees

BOD Present: James Dean, Bob Milone, Fred Brinn

Excused: George Wargo, Larry Brissing

SWCD Staff: Brianna Rosamilia, Kevin McGuinness

Public: Jennifer Zunino-Smith (CCE Rockland), Oscar Velez-Juarbe (NRCS)

Meeting opened at 9:35 am

1. Call meeting to order
2. Approval of minutes: January 18th – Minutes will be approved at the next meeting.
3. Financial Report:
 - a. Treasurer's report – B. Rosamilia presented the following treasurer's report on behalf of the treasurer, Larry Brissing.

Account Balances as of 02/02/2024

| Account | Balance |
|-----------------------------------|---------------------|
| SWCD checking account | \$555,104.16 |
| Round 12 WQIP Grant (MS4 Mapping) | \$100.00 |
| Round 15 WQIP Grant (MS4 Mapping) | \$3,193.00 |
| Total | \$558,397.16 |

Motion to approve the account balances made by B. Milone, F. Brinn seconded – unanimous.

SWCD Checking Account EXPENSES

| Date | Check No. | Amount | Payable To | Description |
|-------------|------------------|---------------|--|--------------------------------------|
| 1/16/24 | Debit | \$101.02 | Amazon | RPLUS education program – Part C |
| 1/16/24 | Debit | \$26.58 | Amazon | RPLUS education program – Part C |
| 1/18/24 | Online transfer | \$11,837.68 | Transfer | Transferred to WQIP Round 15 account |
| 1/18/24 | 1316 | \$22.32 | Commissioner of Finance | Mileage charges Dec 2023 |
| 1/22/24 | Debit | \$46.50 | Amazon | RPLUS education program – part C |
| 1/30/24 | 1315 | \$2,997.00 | Das manufacturing | Storm drain markers |
| 1/31/24 | Debit | \$141.12 | Verizon Wireless | District cell phones |
| 2/1/24 | 1318 | \$775.00 | National Association of Conservation Districts | Dues |

SWCD Checking Account DEPOSITS

| Date | Check No. | Amount | Description |
|-------------|------------------|---------------|--------------------------------|
| 1/16/24 | Analysis Int | \$1,218.15 | Interest earned on the account |

Round 12 WQIP Grant Account

No recent activity

Round 15 WQIP Grant Account

| Date | Check No. | Amount | Description |
|-------------|------------------|---------------|--------------------|
|-------------|------------------|---------------|--------------------|

| | | | |
|---------|-----------------|-------------|--------------------------------------|
| 1/18/24 | Online transfer | \$11,837.68 | Online transfer from general account |
| 1/26/24 | 1036 | \$6,002.75 | Village of Wesley Hills |
| 1/31/24 | 1035 | \$5,281.73 | Village of Upper Nyack |
| 1/31/24 | 1038 | \$236.50 | Village of Montebello |

Motion to approve the expenses and deposits as listed above made by F. Brinn, B. Milone seconded – unanimous.

- b. WQIP Updates - Jen Zunino-Smith – B. Rosamilia provided the forms requested from J. Zunino-Smith for the WQIP Round 15 grant.
 - i. No conflict of interest form – J. Dean provided signature
 - ii. Workers compensation form
 - iii. Disability attestation - K. McGuinness provided signature

- 4. New Business:
 - a. State Aid Reports – B. Rosamilia provided a summary of each state aid report due to the State Committee for 2023. ***Motion to approve the below listed state aid reports as written made by F. Brinn, B. Milone seconded – unanimous.***
 - i. Annual Report Form distributed
 - ii. Annual Report of the Treasurer
 - iii. Part B Culvert Conservation Project
 - iv. Part B MCWA Clean up Conservation Project
 - v. Official Hourly Rates Grant Work
 - vi. Part A eligible expenditures
 - vii. Part C Financial Assistance Project Final Report
 - viii. Performance Measure Evaluation
 - ix. Part A claim for payment – J. Dean provided his signature on the claim for payment.
 - b. Storm drain markers – Department of Health located hundreds of old storm drain markers they want to give to us. ***Motion to accept the donation of storm drain markers from the Department of Health made by B. Milone, F. Brinn seconded – unanimous.***
 - c. HP laptop – County can no longer maintain the laptop that was purchased around 2017 and wants us to turn it over to them for recycling. B. Rosamilia will coordinate the return of this laptop to the ITS department.

- 5. Old business:
 - a. Discussion to provide an additional donation to the National Envirothon competition – The Board reviewed the letter from Suffolk SWCD and other resources and decided on an additional donation of \$1,200. ***Motion to approve the additional donation in the amount of \$1,200 to the National Envirothon competition in 2024 made by B. Milone, F. Brinn seconded – unanimous.***

6. Presentation:
7. Public participation: Oscar Velez-Juarbe provided updates in the local NRCS offices.
8. Upcoming events:
 - a. Bird Walk on Friday, February 16th @ 10:00 am at Mount Ivy County Park
 - b. Orangetown Highway Open House: May 18th @ 10:00 am – 12:00 pm.
9. Next Meeting Date: March 21st @ 9:30 am – Organizational meeting
10. Adjourn – Motion to adjourn made by F. Brinn, B. Milone seconded – unanimous.

Meeting closed at 10:38 am.

Respectfully submitted by Brianna Rosamilia