



SOIL & WATER CONSERVATION DISTRICT

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Board of Directors

James J. Dean, Chairperson
Larry Brissing
Fred Brinn
Bob Milone
J. Bart Gordon

District Staff

Kevin McGuinness, Executive Director
Brianna Rosamilia, District Manager
Adam Bradford, Conservation District Technician
Melissa Murphy, Bookkeeper

Minutes

Tuesday, May 14th, 2024
9:30 am

Attendees

BOD Present: James Dean, Larry Brissing, Bob Milone, Fred Brinn, J. Bart Gordon

SWCD Staff: Kevin McGuinness, Brianna Rosamilia, Adam Bradford

Public: Oscar Velez-Juarbe (NRCS)

Meeting opened at 9:30 am.

1. Approval of minutes: March 2024 – ***Motion to approve minutes from March 21, 2024 made by B. Milone, L. Brissing seconded.***
2. Financial Report:
 - a. Treasurer’s report – B. Rosamilia provided treasurer's report.

Account Balances as of 05/07/2024

Account	Balance
SWCD checking account	\$814,306.20
Round 12 WQIP Grant (MS4 Mapping)	\$100.00
Round 15 WQIP Grant (MS4 Mapping)	\$2,843.56
Total	\$817,249.76

Motion to accept the account balances made by F. Brinn, B. Milone seconded.

SWCD Checking Account EXPENSES

Date	Check No.	Amount	Payable To	Description
3/18/2024	Debit	\$47.96	Amazon	Part A – cell phone accessories
3/21/2024	Online transfer	\$36,338.21	Round 15 WQIP Grant	Online transfer
4/1/2024	Debit	\$141.12	Verizon Wireless	Part A – District cell phones
4/3/2024	1325	\$475.00	LJF Accounting	Part C – professional services
4/3/2024	1324	\$93.92	Fuery Image Group	Part C – uniforms
4/5/2024	Debit	\$15.98	Amazon	Part C – office supplies
4/22/2024	1327	\$2,895.63	Bauer Crowley	Part A – vehicle excess line placement
5/4/2024	Debit	\$141.08	Verizon wireless	Part A- district cell phones
5/2/2024	1326	\$5,395.00	Bauer Crowley	Part A – vehicle insurance

SWCD Checking Account DEPOSITS

Date	Check No.	Amount	Description
3/15/2024	Interest earned	\$1,085.85	Interest earned on account
4/15/2024	Interest earned	\$1,662.22	Interest earned on account

Round 12 WQIP Grant Account

No recent activity

Round 15 WQIP Grant Account

Date	Check No.	Amount	Description
03/21/2024	Online transfer deposit	\$36,338.21	Transfer from SWCD general account
4/3/2024	1044	\$4,998.89	Village of Hillburn
4/5/2024	1040	\$4,825.00	Town of Orangetown
4/9/2024	1039	\$8,079.35	Town of Ramapo
4/16/2024	1041	\$6,972.50	Village of Chestnut Ridge
4/17/2024	1043	\$5,527.50	Village of Piermont
4/24/2024	1042	\$5,756.91	Village of Nyack

Motion to approve the expenses and deposits as listed above made by B. Milone, seconded by F. Brinn

- a. Facilities Invoices for 2024 & 2022 .
 - i. April 2024 Fuel Costs – \$35.89 - ***Motion to approve Fuel Costs in the amount of \$35.89 in April of 2024 were made by B. Milone, F. Brinn seconded***
 - ii. November 2022 Fuel Costs - \$33.91 - ***Motion to approve fuel costs for November of 2022 in the amount of \$33.91 made by B. Milone, B. Gordon seconded.***
- b. Ratifications
 - i. Approval for umbrella policy for the district vehicle (excess line placement) – paid in April to meet the deadline – ***Motion to approve district vehicle umbrella excess line placement policy in the amount of \$2,895.63 made by F. Brinn, B. Milone seconded.***
 - ii. Approval for the signatures on the state aid certification form and self certification forms – signed in April to meet the deadline. This allowed the NYS to deposit the funds into the SWCD account for the WQIP Round 15 grant. – ***Motion to approve the signatures on the state aid certification form and self certification forms made by F. Brinn, B. Milone seconded.***
- c. Dog waste program purchases – A. Bradford will present 3 quotes from vendors to fulfill the order – ***Motion to accept Dog Waste Depot in the amount of \$6,379.42 made by F. Brinn, seconded by B. Milone.***

3. Presentation:

4. New Business:
 - a. Part B – pollinator garden project – site proposals
 - i. Haverstraw Bay Park near the art installation
 - ii. Haverstraw Bay Park near the river edge
 - iii. Kennedy Dells Park meadows
 - iv. ***Motion to approve pollinator garden site proposals for Haverstraw Bay Park near the art installation and river edge and Kennedy Dells Park meadows by F. Brinn, B. Gordon seconded.***
 - b. 4 Hour Erosion and Sediment Control training 2024 – fee breakdown
 - i. \$125 per person
 - ii. \$65 per person discounted rate for Stormwater Consortium members
 - iii. Date: TBD – ***Motion to approve the fee structure for the 4 Hour ESC training made by B. Milone, B. Gordon seconded – unanimous.***
 - c. Request from Rockland Audubon Society for purchase of plants for rain garden at Piermont Library. – ***Motion to approve request from Rockland Audubon Society in the amount of \$351.32 made by B. Gordon, Bob Milone Seconded – unanimous.***
5. Old business:
 - a. Trout stocking update provided by A. Bradford. 1,200 eight-to-ten-inch brook trout successfully released into rivers and creeks throughout the county on 5/11/24.
 - b. Jim Dean provided update on Crowd Hydrology Program. Water level gauges have been installed in Sparkill Creek and taller gauges are to be installed in the future, weather and schedule permitting.
6. Upcoming events:
7. Next Meeting Date: Thursday, June 20th, 2024 @ 10:00 am
8. Adjourn –***Motion to adjourn made by B. Milone, F. Brinn seconded.***

Meeting closed at 10:09 am.

Respectfully submitted by Adam Bradford.