



SOIL & WATER CONSERVATION DISTRICT

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Board of Directors

James J. Dean, Chairperson
Larry Brissing
Fred Brinn
Bob Milone
J. Bart Gordon

District Staff

Kevin McGuinness, Executive Director
Brianna Rosamilia, District Manager
Adam Bradford, Conservation District Technician
Melissa Murphy, Bookkeeper

Agenda

Thursday, June 20th, 2024
10:00 am – 11:30 am

Attendees

BOD Present: James Dean, Larry Brissing, Bob Milone.

BOD Excused: Fred Brinn & J. Bart Gordon.

SWCD Staff: Kevin McGuinness, Brianna Rosamilia, Adam Bradford

Public: Ben Luskin (NYS Ag & Markets)

Meeting opened at 10:04 am.

1. Approval of minutes: May 2024 – *Motion to approve minutes from May 14th, 2024 made by L. Brissing, B. Milone seconded.*
2. Financial Report:
 - a. Treasurer's report – B. Rosamilia provided treasurer's report.

Account Balances as of 06/12/2024

Account	Balance
SWCD checking account	\$807,968.56
Round 12 WQIP Grant (MS4 Mapping)	\$100.00
Round 15 WQIP Grant (MS4 Mapping)	\$2,843.56
Total	\$810,912.12

Motion to accept the account balances made by B. Milone, L. Brissing seconded.

SWCD Checking Account EXPENSES

Date	Check No.	Amount	Payable To	Description
5/7/2024	1328	\$475.00	LJF Accounting	Part C – professional services
5/17/2024	1330	\$35.89	Commissioner of Finance	Part A – Fuel expenses April 2024
5/17/2024	1329	\$33.91	Commissioner of Finance	Part A – Fuel expense for Nov 2022
5/21/2024	1331	\$4,078.80	Cold Spring Harbor Fish Hatchery	Part A – Fish stocking
5/24/2024	Debit	\$23.19	Home Depot	Part C – Fire extinguisher for district vehicle
5/30/2024	1332	\$351.32	Rockland Audubon Society	Part C – Rain garden plants
5/31/2024	1334	\$6,379.42	Dog Waste Depot	Part A – Dog waste program
5/31/2024	Debit	\$141.08	Verizon Wireless	Part A – District cell phones
5/31/2024	1335	\$40.50	Highway Traffic Supply	Part A – dog waste program
6/6/2024	1336	\$475.00	LJF Accounting	Part C – Professional services
6/7/2024	1337	\$28.46	Commissioner of Finance	Part A – Fuel expense May 2024
6/12/2024	Debit	\$85.75	Stop and Shop	Part C – Wrap up event, eel project

SWCD Checking Account DEPOSITS

Date	Check No.	Amount	Description
5/15/2024	Interest	\$1,731.90	Interest earned on the account
6/4/2024	Deposit	\$4,078.78	Harry Frei Trust reimbursement for Trout Stocking

Round 12 WQIP Grant Account

No recent activity

Round 15 WQIP Grant Account

No recent activity

Motion to approve the expenses and deposits as listed above made by B. Milone, seconded by L. Brissing.

- b. NYSID apparel invoice – ***Motion to pay NYSID apparel invoice made by B. Milone, L. Brissing seconded.***

- 3. Presentation:
 - a. AEM training presentation by Ben Luskin – attending this training counts towards meeting performance measure 1b3: Each board member must complete one training topic identified in the Board Member(s) training plan. Ben Luskin gave an overview of the AEM program and other state wide programs.

- 4. New Business:
 - a. 2024 Performance measure progress – B. Rosamilia discussed performance measure progress for 2024.
 - b. Spring 2024 newsletter – Spring 2024 Newsletter presented by A. Bradford. ***Motion to accept Spring 2024 Newsletter made by L. Brissing, B. Milone seconded.***

- 5. Old business:
 - a. Date for the 4 Hour training – Wednesday, December 4th, 2024
 - b. Summary of the eel project – American Eel Research Project Summary provided by A. Bradford. 13,705 glass eels were counted and relocated by 68 volunteers during the programs 11-week duration. The program concluded with the Eel Wrap-up Event: 37 attendees attended and received certificates; SWCD staff presented estuary wide data provided by the NYS DEC on the projects.

- 6. Upcoming events:

- 7. Next Meeting Date: Thursday, September 19th, 2024

8. Adjourn – *Motion to adjourn made by L. Brissing, B. Milone Seconded*

Meeting closed at 11:31 am.

Respectfully submitted by Adam Bradford