



Downloading your VA Benefit Letters

To receive certain benefits, you may need to provide evidence of your veteran status, your disability rating, or your eligibility for certain benefits. You can download a VA Benefit Letter online:

1. Go to the VA website at www.VA.gov and sign in to your account
(note: you will be prompted to use a third-party authentication site: login.gov, id.me, ds logon)
2. The top of the screen, you will see your name with a drop-down arrow. Select the drop-down arrow and navigate to "Letters."
3. You will be asked to verify your address. If your address is correct, select "View Letters."
4. You will have several options to select your benefit letter.
5. Select the + link for the letter you want to download (see below for a list of options).
6. Click the "Download Letter" link. Your letter will generate as a pdf document.

Benefit Letters available to download:

- Benefit Summary and Service Verification Letter:
This letter shows your service history and some VA benefits information. You can customize this letter and use it for many things, including applying for housing assistance, civil service jobs, and state/local property and car tax relief.
- Civil Service Preference Letter:
This letter shows you're a disabled veteran and you qualify for preference for civil service jobs.
- Commissary Letter:
If you're a Veteran with a 100% service-connected disability rating, you can take a copy of this letter with your discharge documents to a local military ID card office and get a DoD ID card. This card gives you access to your local base facilities, including commissary and post exchange.
- Proof of Service Card:
This card shows you served honorably in the Armed Forces. It may be useful as proof of status to receive discount at certain stores/restaurants.
- Proof of Creditable Prescription Drug Coverage Letter:
You will need this letter as proof that you qualify for Medicare Part D prescription drug coverage.
- Proof of Minimum Essential Coverage Letter:
This letter indicates that you have Minimum Essential Coverage (MEC) as provided by the VA. MEC means that your health care plan meets the health insurance requirements under the Affordable Care Act (ACA). To prove that your enrolled in the VA Health Care system, you must have IRS Form 1095-B from the VA to show what months you were covered by VA Health Plan. If you've lost this form, you can call 877-222-8387 to request another copy.

If you need assistance, you can call the VA Benefits Help Desk at 1-800-827-1000 or submit a ticket through the Ask VA feature online.

If you have any questions about your eligibility, please contact the Rockland County Veterans Service Agency at 845-638-5244.