

**ROCKLAND COUNTY SEWER DISTRICT NO. 1  
BOARD OF COMMISSIONERS MEETING  
June 24, 2024**

**Members Present:**

P. Carroll  
K. Connell  
R. Diaz  
G. Hoehmann  
T. Kenny  
S. Lehman  
M. Specht  
J. Tursi

**Members Absent:**

M. Genito  
A. Simon

**Others Present:**

M. Saber, T. Phillips, J. Nathanson, M. Meyers, L. Apotheker, S. Torres, T. West

**Item #1:** The meeting was called to order at 5:08 pm.

M. Specht: I'll call to order this meeting of the Rockland County Sewer District No. 1. We'll start with the pledge of allegiance. I'll ask Commissioner Hoehmann to lead us in the Pledge. Thank you.

**Item #2:** Roll Call

M. Specht: I'll ask the clerk to call the roll. Thank you.

**Item #3:** Public Participation

M. Specht: If there's anybody from the public who wishes to speak, this is the opportunity. It appears to be nobody from the public wishing to speak. Motion to close Public Participation. G. Hoehmann, seconded by R. Diaz

**Item #4:**

**RESOLUTION NO. 28 OF 2024  
ADOPT MINUTES OF MEETING OF MAY 23, 2024**

**WHEREAS**, S. Lehman offered the following resolution, which was seconded by K. Connell and approved by the following vote:

**Ayes:** P. Carroll, G. Hoehmann, T. Kenny, M. Specht, J. Tursi

**Abstain:** R. Diaz

**Absent:** M. Genito, A. Simon

now, therefore, be it,

**RESOLVED**, that the transcribed Minutes of the Rockland County Sewer District No. 1 Meeting of May 23, 2024, as recorded by the Clerk, are hereby adopted.

**Item #5:**

M. Specht: I'll ask our Executive Director, Mr. Saber to go through this with the Board.

M. Saber: A preliminary budget was developed by staff of the Sewer District and presented to the budget committee. Four (4) options for fund balance release and corresponding user charges were presented to the committee. Option C was chosen and has a fund balance release of \$3,010,932. Prior to the appropriation, the amount in undesignated fund balance is estimated to be \$16,359,135 as of May 1, 2024. After the appropriation, the undesignated fund balance is estimated to be \$13,348,203.

The 2024 to 2025 user charge would be increased from \$342 to \$379 which is a 10.8% increase. The area benefit charges would be increased by 2.0%. The overall increase would be 8.1%. The total cost to the typical property owner in Ramapo is \$480.41 and \$495.16 in Clarkstown, which is below the projected 2025 national average of \$648 as published by NACWA. The projected 2025 average annual sewer charge for New York/New Jersey is \$606 also published by NACWA.

The total 2025 budget as requested is \$52,557,248 which is \$4,464,543 higher than the adopted 2024 budget. Some of the increased costs are related to increased repairs projected at the wastewater treatment plant in Orangeburg and pumping stations, increases in equipment/vehicle purchases, projected chemical and utility increases, and salary increases.

I would also like to thank Melissa Meyers, who is the accountant with the Sewer District, who without her, I would not have been able to pull this budget together. She is a great help on an annual basis. She's actually in the audience today if anyone has any questions. I'll try to address anything additional as well.

M. Specht: Thank you, Mr. Saber. Any questions from the Board from Mr. Saber or our accountant?

S. Lehman: Part of the increase that we're seeing in the budget, would you characterize a fair amount of it as a onetime expenditures and that if we come back in a year from now, if they are not repeated, that we may see some cost relief going to the following years budget?

M. Saber: Some are potentially repeatable and let me explain that. The RBCs, which is a capital project that I'm asking the Board to approve later on, is part of the increase for next year's budget. I couldn't wait to get a Capital project in place so I put it in operating. If we could move that all over into the capital project and get the funding in place, then that would be a one off. If I have to continue doing it, then the budget would stay pretty much level. The other thing is we're having equipment failures in multiple places in the plant and at pump stations. We're trying to capitalize those as well. It depends on how the equipment goes over the next year or so. They're not necessarily one off. They could potentially be one off but they may not be.

S. Lehman: Understood. Thank you.

M. Saber: You're welcome.

M. Specht: Any further questions or discussions?

**Motion to Approve:  
Hoehmann/Diaz**

**Unan.**

**June 24, 2024**

**RESOLUTION NO. 29 OF 2024  
RECOMMEND THE ADOPTION OF THE  
PROPOSED 2025 BUDGET FOR ROCKLAND  
COUNTY SEWER DISTRICT NO. 1**

**WHEREAS**, the Board of Sewer Commissioner’s Budget Committee and the staff of the Sewer District have participated in the preparation of a proposed 2025 budget, according to their best estimates of the needs and requirements for 2025, and,

**WHEREAS**, the same has been reviewed by the Board of Sewer Commissioners, Rockland County Sewer District No. 1, in a scheduled meeting, now, therefore, be it,

**RESOLVED**, that the Board of Sewer Commissioners, Rockland County Sewer District No. 1, does hereby adopt the proposed budget for 2025, and, be it,

**FURTHER RESOLVED**, that the budget materials of the Budget, as adopted by the Board of Sewer Commissioners, Rockland County Sewer District No. 1, be forwarded to the Department of Budget and Management.

**Item #6:**

M. Saber: If you don’t mind, Mr. Chair, I would like to take items 6, 7, 8, and 9 together since they’re all related.

M. Specht: Sure.

M. Saber: This project includes the replacement of RBC media and shafts, drive units, aeration, and hydraulic load cells. The RBCs and ancillary equipment are becoming beyond economical repair.

The total project cost is estimated to be \$73,000,000 which includes engineering for design and construction administration services. The intent is to only borrow what is needed and replace what is anticipated. The District’s SPDES permit has been renewed and we are evaluating treatment alternatives to meet the new permit requirements. Treatment alternatives would most likely take ten years to implement if required.

The resolutions for approval are the engineering report, SEQRA, amend the capital budget, request a public hearing for the increase of funds and declare lead agency. I recommend that these resolutions be approved by the Board.

M. Specht: Do we have any questions for Mr. Saber? Could we do one motion to approve all four (4) items?

M. Saber: Yes, sir.

M. Specht: Very good.

**Motion to Approve:**  
**Hoehmann/Connell**

**Unan.**

**June 24, 2024**

**RESOLUTION NO. 30 OF 2024**  
**DECLARING THE INTENT OF ROCKLAND COUNTY SEWER DISTRICT NO. 1 (DISTRICT)**  
**TO ESTABLISH ITSELF LEAD AGENCY FOR THE RBC IMPROVEMENTS PROJECT**

**WHEREAS**, the RBC Improvements Project will include the replacement of components of the District’s ninety (90) RBCs and ancillary equipment, and,

**WHEREAS**, the District’s existing RBCs and ancillary equipment have exceeded its expected useful life and need to be replaced, and,

**WHEREAS**, under SEQRA, a lead agency must be designated to conduct the environmental review of the proposed action, and,

**WHEREAS**, Rockland County Sewer District No. 1 is the agency that will be most closely involved with the planning, designing and construction of the proposed Project, and the operation and maintenance, and now, therefore, be it,

**RESOLVED**, that Rockland County Sewer District No. 1, hereby declares its intention to be lead agency for the purpose of conducting an environmental review of the RBC Improvements Project, and, be it,

**FURTHER RESOLVED**, that the Executive Director is hereby authorized and directed to take any and all necessary or appropriate actions for the Rockland County Sewer District No. 1 to be lead agency including, without limitation, the issuance of all necessary notices.

**Item #7:**

**Motion to Approve:**  
**Hochmann/Connell**

**June 24, 2024**

**Unan.**

**RESOLUTION NO. 31 OF 2024  
APPROVE ENGINEERING REPORT AND SEQRA TYPE II ACTION  
AND REQUEST ROCKLAND COUNTY LEGISLATURE TO ACCEPT THE ENGINEERING REPORT FOR  
THE RBC IMPROVEMENTS PROJECT**

**WHEREAS**, the RBC Improvements Project will include the replacement components of the District’s ninety (90) RBCs and ancillary equipment, and,

**WHEREAS**, the District’s existing RBCs and ancillary equipment have exceeded its expected useful life and need to be replaced, and,

**WHEREAS**, an engineering report titled Equipment Replacements RBC Improvements dated June 2024 has been prepared by Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. (EDR) and reviewed by staff of the District, and,

**WHEREAS**, the report includes a basis of replacement, detailed cost estimates, and recommendations, and,

**WHEREAS**, review of this Project indicates the State Environmental Quality Review Act (SEQRA) process classifies this Project to be a Type II Exempt action as defined in Section 617.5 (c) (2) of 6 NYCRR Part 617, the Statewide SEQRA regulations and is therefore not subject to the provisions of those regulations, now, therefore, be it,

**RESOLVED**, that upon the recommendation of the Executive Director, the Board of Commissioners hereby accepts the Engineering Report prepared by EDR dated June 2024 and SEQRA Type II Exempt action, and, be it,

**FURTHER RESOLVED**, that the Board of Commissioners, Rockland County Sewer District No. 1, upon recommendation of the Executive Director, hereby requests the Legislature of Rockland County to accept the Engineering Report and cost estimate and SEQRA Type II Exempt action for the RBC Improvements Project, and, be it,

**STILL FURTHER RESOLVED**, that the Board of Commissioners hereby authorizes and directs the Executive Director to take such steps as are necessary to carry out the intent of this resolution and, be it,

**STILL FURTHER RESOLVED**, that the Executive Director is authorized to forward said documents to the Legislature for their approval

**Item #8:**

**Motion to Approve:**  
**Hochmann/Connell**

**June 24, 2024**

**Unan.**

**RESOLUTION NO. 32 OF 2024**

**REQUEST ROCKLAND COUNTY LEGISLATURE TO AMEND THE CAPITAL  
BUDGET FOR THE RBC IMPROVEMENTS PROJECT**

**WHEREAS**, the RBC Improvements Project will include the replacement components of the District's ninety (90) RBCs and ancillary equipment, and,

**WHEREAS**, the District's existing RBCs and ancillary equipment have exceeded its expected useful life and need to be replaced, and,

**WHEREAS**, an engineering report titled Equipment Replacement RBC Improvements dated June 2024 has been prepared by Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C. (EDR) with a total cost of \$73,000,000, and,

**WHEREAS**, the report included a basis of replacement, cost estimate and recommendations, and,

**WHEREAS**, the District is requesting that an amendment to the Capital Budget be approved in the amount of \$73,000,000, now, therefore, be it,

**RESOLVED**, that the Board of Commissioners, Rockland County Sewer District No. 1, upon the recommendation of the Executive Director, hereby requests the Rockland County Legislature to amend the District's Capital Budget in the amount of \$73,000,000 for the RBC Improvements Project, and be it,

**FURTHER RESOLVED**, that the Board of Commissioners hereby authorizes and directs the Executive Director to take such steps as are necessary to carry out the intent of this resolution and, be it,

**STILL FURTHER RESOLVED**, that the Executive Director is authorized to forward said documents to the Legislature for their approval.

**Item #9:**

**Motion to Approve:**  
**Hoehmann/Connell**

**Unan.**

**June 24, 2024**

**RESOLUTION NO. 33 OF 2024**

**REQUEST THE ROCKLAND COUNTY LEGISLATURE SCHEDULE A PUBLIC HEARING ON  
THE INCREASE AND IMPROVEMENT OF FACILITIES OF THE RCSD NO. 1 AND TO  
APPROVE THE INCREASE AND IMPROVEMENT FOR THE RBC IMPROVEMENTS  
PROJECT AND REQUEST THE ROCKLAND COUNTY LEGISLATURE TO AUTHORIZE  
THE ISSUANCE OF BONDS FOR RBC IMPROVEMENTS PROJECT**

**WHEREAS**, the RBC Improvements Project will include the replacement of components of the District's ninety (90) RBCs and ancillary equipment, and,

**WHEREAS**, the District's existing RBCs and ancillary equipment have exceeded its expected useful life and need to be replaced, and,

**WHEREAS**, the total project cost is estimated to be \$73,000,000, and,

**WHEREAS**, the District is requesting to amend the Capital Budget in the amount of \$73,000,000, and,

**RESOLVED**, that the Board of Commissioners, upon the recommendation of the Executive Director, hereby requests the Legislature of Rockland County to schedule a public hearing and to authorize the issuance of bonds in the amount of \$73,000,000 to finance the RBC Improvements Project, and, be it,

**FURTHER RESOLVED**, that the Board of Commissioners hereby authorizes and directs the Executive Director to take such steps as are necessary to carry out the intent of this resolution and, be it,

**STILL FURTHER RESOLVED**, that the Executive Director is authorized to forward said documents to the Legislature for their approval.

**Item #10A:**

M. Specht: Resolution for close out. Is this the same as item #11?

M. Saber: They're different contracts but yes, they're the same. I can take them together if you would like.

M. Specht: Okay, why don't we do that.

M. Saber: The resolutions are both for close out. One is for the annual 2023 I&I contract. The other one is for the 2023 I & I Interceptor inspection contract. They both came in under budget but over on time to complete. I recommend that these resolutions are approved.

M. Specht: Thank you. Any questions for Mr. Saber? So we need to separate votes since they are two separate contracts.

M. Saber: Two separate votes.

**Motion to Approve:**  
**Carroll/Lehman**

**June 24, 2024**

**Unan.**

**RESOLUTION NO. 34 OF 2024  
APPROVAL OF CHANGE ORDER NO. 1  
2023 SEWER SYSTEM MAINTENANCE  
PROJECT, CONTRACT RFB-RC-SWR-SM2023-01**

**WHEREAS**, Change Order No. 1, Contract RFB-RC-SWR-SM2023-01 with National Water Main Cleaning Company for 2023 Sewer System Maintenance Project has been proposed, and,

**WHEREAS**, the project was for sewer system maintenance in the Towns of Clarkstown and Ramapo which consists of sanitary sewer cleaning, televising, testing and sealing; manhole sealing; manhole chimney seals; and miscellaneous additional work, and,

**WHEREAS**, the Summary of Change to Contract involves a decrease to the contract in the amount of \$176,754.11 due to reduction in quantities and a 108 day no cost extension of time to the contract, and,

**WHEREAS**, Change Order No. 1 decreases the total contract amount to \$1,072,051.95, and,

**WHEREAS**, the staff of the Sewer District has participated in discussions concerning Change Order No. 1 and has reviewed the details and found them acceptable, now, therefore, be it,

**RESOLVED**, that upon the recommendation of the Executive Director, the Board of Commissioners, Rockland County Sewer District No. 1, does hereby approve Change Order No. 1, Contract RFB-RC-SWR-SM2023-01 following review by the Office of the County Attorney, and, be it,

**FURTHER RESOLVED**, that the Board of Sewer Commissioners hereby authorizes and directs the Executive Director to execute said Change Order No. 1 and any other documents as may be required to carry out the intent of this resolution.

**Item #10B:**

**Motion to Approve:**  
**Carroll/Lehman**

**June 24, 2024**

**Unan.**

**RESOLUTION NO. 35 OF 2024  
SUBSTANTIAL COMPLETION**

**2023 SEWER SYSTEM MAINTENANCE  
PROJECT, CONTRACT RFB-RC-SWR-SM2023-01**

**WHEREAS**, Change Order No. 1, Contract RFB-RC-SWR-SM2023-01 with National Water Main Cleaning Company for 2023 Sewer System Maintenance Project has been proposed, and,

**WHEREAS**, the work of Contract RFB-RC-SWR-SM2023-01 has been substantially completed by National Water Main Cleaning Company for 2023 Sewer System Maintenance Project, and,

**WHEREAS**, the staff of the Sewer District has determined that the work of this contract is substantially complete, now, therefore be it,

**RESOLVED**, that the Board of Commissioners, Rockland County Sewer District No. 1, upon the recommendation of the Executive Director does hereby accept the Substantial Completion of Contract RFB-RC-SWR-SM2023-01 as of November 17, 2023, subject to the terms of the Contract concerning guarantees, rules of retained percentage, posting of bonds, etc., and subject to the approval of the Office of the County Attorney, and, be it,

**FURTHER RESOLVED**, that the Board of Sewer Commissioners hereby authorizes and directs the Executive Director to execute said Substantial Completion and any other documents as may be required to carry out the intent of this resolution.

**Item #10C:**

**Motion to Approve:**  
**Carroll/Lehman**

**Unan.**

**June 24, 2024**

**RESOLUTION NO. 36 OF 2024  
FINAL COMPLETION  
2023 SEWER SYSTEM MAINTENANCE  
PROJECT, CONTRACT RFB-RC-SWR-SM2023-01**

**WHEREAS**, Change Order No. 1, Contract RFB-RC-SWR-SM2023-01 with National Water Main Cleaning Company for 2023 Sewer System Maintenance Project has been proposed, and,

**WHEREAS**, the staff of the Sewer District has determined that the work of this contract has obtained Final Completion, now, therefore be it,

**RESOLVED**, that the Board of Commissioners, Rockland County Sewer District No. 1, upon the recommendation of the Executive Director, does hereby finally accept Contract RFB-RC-SWR-SM2023-01 as being complete as of May 6, 2024, subject to the terms of the Contract concerning guarantees, rules of retained percentage, posting of bonds, etc., and subject to the approval of the Office of the County Attorney, and, be it,

**FURTHER RESOLVED**, that the Board of Sewer Commissioners hereby authorizes and directs the Executive Director to execute said Final Completion and any other documents as may be required to carry out the intent of this resolution.

**Item #11A:**

**Motion to Approve:**  
**Diaz/Tursi**

**Unan.**

**June 24, 2024**

**RESOLUTION NO. 37 OF 2024  
APPROVAL OF CHANGE ORDER NO. 1  
2023 SEWER SYSTEM MAINTENANCE  
PROJECT – HILLCREST AND RAMAPO INTERCEPTORS,  
CONTRACT RFB-RC-SWR-SM2023-03**

**WHEREAS**, Change Order No. 1, Contract RFB-RC-SWR-SM2023-03 with National Water Main Cleaning Company for 2023 Sewer System Maintenance Project – Hillcrest and Ramapo Interceptors has been proposed, and,

**WHEREAS**, the project was for sanitary sewer interceptor cleaning and televising, sewer manhole inspections, and miscellaneous additional work, and,

**WHEREAS**, the Summary of Change to Contract involves a decrease to the contract in the amount of \$35,677.30 and a 19 day no cost extension of time to the contract due to an emergency repair on the Lower Main Interceptor, and,

**WHEREAS**, Change Order No. 1 decreases the total contract amount to \$585,616.40, and,

**WHEREAS**, the staff of the Sewer District has participated in discussions concerning Change Order No. 1 and has reviewed the details and found them acceptable, now, therefore, be it,

**RESOLVED**, that upon the recommendation of the Executive Director, the Board of Commissioners, Rockland County Sewer District No. 1, does hereby approve Change Order No. 1, Contract RFB-RC-SWR-SM2023-03 following review by the Office of the County Attorney, and, be it,

**FURTHER RESOLVED**, that the Board of Sewer Commissioners hereby authorizes and directs the Executive Director to execute said Change Order No. 1 and any other documents as may be required to carry out the intent of this resolution.

**Item #11B:**

**Motion to Approve:  
Diaz/Tursi**

**Unan.**

**June 24, 2024**

**RESOLUTION NO. 38 OF 2024  
SUBSTANTIAL COMPLETION  
2023 SEWER SYSTEM MAINTENANCE  
PROJECT – HILLCREST AND RAMAPO INTERCEPTORS,  
CONTRACT RFB-RC-SWR-SM2023-03**

**WHEREAS**, Change Order No. 1, Contract RFB-RC-SWR-SM2023-03 with National Water Main Cleaning Company for 2023 Sewer System Maintenance Project – Hillcrest and Ramapo Interceptors has been proposed, and,

**WHEREAS**, the work of Contract RFB-RC-SWR-SM2023-03 has been substantially completed by National Water Main Cleaning Company for 2023 Sewer System Maintenance Project – Hillcrest and Ramapo Interceptors, and,

**WHEREAS**, the staff of the Sewer District has determined that the work of this contract is substantially complete, now, therefore be it,

**RESOLVED**, that the Board of Commissioners, Rockland County Sewer District No. 1, upon the recommendation of the Executive Director does hereby accept the Substantial Completion of Contract RFB-RC-SWR-SM2023-03 as of October 6, 2023, subject to the terms of the Contract concerning guarantees, rules of retained percentage, posting of bonds, etc., and subject to the approval of the Office of the County Attorney, and, be it,

**FURTHER RESOLVED**, that the Board of Sewer Commissioners hereby authorizes and directs the Executive Director to execute said Substantial Completion and any other documents as may be required to carry out the intent of this resolution.



**Item #11C:**

**Motion to Approve:  
Diaz/Tursi**

**June 24, 2024**

**Unan.**

**RESOLUTION NO. 39 OF 2024  
FINAL COMPLETION  
2023 SEWER SYSTEM MAINTENANCE  
PROJECT – HILLCREST AND RAMAPO INTERCEPTORS,  
CONTRACT RFB-RC-SWR-SM2023-03**

**WHEREAS**, Change Order No. 1, Contract RFB-RC-SWR-SM2023-03 with National Water Main Cleaning Company for 2023 Sewer System Maintenance Project – Hillcrest and Ramapo Interceptors has been proposed, and,

**WHEREAS**, the staff of the Sewer District has determined that the work of this contract has obtained Final Completion, now, therefore be it,

**RESOLVED**, that the Board of Commissioners, Rockland County Sewer District No. 1, upon the recommendation of the Executive Director, does hereby finally accept Contract RFB-RC-SWR-SM2023-03 as being complete as of January 23, 2024, subject to the terms of the Contract concerning guarantees, rules of retained percentage, posting of bonds, etc., and subject to the approval of the Office of the County Attorney, and, be it,

**FURTHER RESOLVED**, that the Board of Sewer Commissioners hereby authorizes and directs the Executive Director to execute said Final Completion and any other documents as may be required to carry out the intent of this resolution.

**Item #12:**

M. Saber: The District has received a grant from the USEPA through FY 2024 Consolidated Appropriations Act in the amount of \$1,000,000. The funds are to be used for the Screening Improvements Project. These funds will help offset the total estimated costs for the project of \$9,238,000. A 20% local share is required. The local share will be supplied by a subsidized borrowing with the NYS Environmental Facilities Corporation.

I recommend that this grant be accepted.

M. Specht: Thank you.

**Motion to Approve:  
Connell/Tursi**

**June 24, 2024**

**Unan.**

**RESOLUTION NO. 40 OF 2024  
ACCEPT USEPA GRANT OFFER FOR THE SCREENING IMPROVEMENTS  
PROJECT AND AUTHORIZE EXECUTIVE DIRECTOR  
TO SIGN AWARD AGREEMENT**

**WHEREAS**, the Rockland County Sewer District No. 1 has applied for funding through the FY 2024 Consolidated Appropriations Act for the Screening Improvements Project, and,

**WHEREAS**, the United States Environmental Protection Agency (USEPA) has informed the Sewer District of an award of a grant for Fiscal Year 2024 for said project in the amount of \$1,000,000 with a required 20% local share, and,

**WHEREAS**, the funds will be used to help offset the total estimated costs for the project of \$9,238,000, and,

**RESOLVED**, that upon the recommendation of the Executive Director, the Board of Commissioners, Rockland County Sewer District No. 1 hereby accepts the grant monies and authorizes and directs the Executive Director to execute

the USEPA Application for Federal Assistance in the amount of \$1,000,000 for the Screening Improvements Project, subject to review of the grant documents and grant conditions by the Department of Law and the Executive Director of the Sewer District, and, be it,

**FURTHER RESOLVED**, that the Executive Director is authorized to forward said documents to the County Executive for forwarding to the County Legislature for their approval, and, be it,

**STILL FURTHER RESOLVED** that the Executive Director is to take such other steps as may be necessary to implement the above, including requesting any necessary budget modifications to reflect this Grant Project.

**Item #13:**

M. Saber: EDR has been retained for engineering services for the design and construction administration of the Main Pump Station Upgrade Project at the wastewater treatment plant in Orangeburg, NY. EDR has submitted a proposal for an increase in engineering services. EDR's current contract is in the amount of \$474,990.

EDR's proposal for the increase is in the amount of \$146,700. The additional work includes design modifications that were not initially included nor known during the RFP process along with extended construction administration time due to unforeseen issues that arose during construction which extended the period of construction. Costs are included in the proposal to cover construction administration work for anticipated delays with completing the construction until later this year.

I recommend that the Board consider amending the contract with EDR in the amount of \$146,700 for a total contract amount of \$621,690.

M. Specht: Very good. Any questions for Mr. Saber?

**Motion to Approve:**  
Lehman/Carroll

Unan.

June 24, 2024

**RESOLUTION NO. 41 OF 2024  
AMENDMENT TO CONTRACT WITH ENVIRONMENTAL DESIGN & RESEARCH, LANDSCAPE  
ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES, D.P.C. (EDR) FOR ENGINEERING  
SERVICES FOR MAIN PUMP STATION UPGRADE PROJECT**

**WHEREAS**, the Sewer District entered into an agreement for \$474,990 dated October 29, 2024 with Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C., FOR Engineering Services for Main Pump Station Upgrade Project, and,

**WHEREAS**, the project included replacing the existing main influent pumps, suction/discharge piping, valves, motors, motor control centers, variable frequency drives, controls, heating, ventilating and air conditioning, and architectural building components, and,

**WHEREAS**, additional engineering services are now needed for this matter, and,

**WHEREAS**, these additional services will include: design modifications that were not initially included nor known during the RFP process along with extended construction administration time due to unforeseen issues that arose during construction which extended the period of construction, and,

**WHEREAS**, in a letter dated June 14, 2024, EDR has submitted a cost proposal in the amount of \$146,700 for a total contract amount of \$621,690, and,

**WHEREAS**, the staff of the Sewer District have reviewed the proposal and found same to be within the scope of services needed, now, therefore, be it,

**RESOLVED**, that the Board of Commissioners, Rockland County Sewer District No. 1, upon the recommendation of the Executive Director does hereby accept the cost proposal from Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services, D.P.C., for Engineering Services for Main Pump Station Upgrade Project in the amount of \$146,700 for a total contract amount not to exceed \$621,690, and, be it,

**FURTHER RESOLVED**, that the Executive Director is authorized and directed to execute such documents as may be necessary to carry out the intent of this resolution after review by the staff of the Sewer District and the Office of the County Attorney, and, be it,

**STILL FURTHER RESOLVED**, that the Executive Director is authorized to forward said documents to the County Executive for forwarding to the Legislature for their approval.

**Item #14:**

M. Saber: First of all, this was a hand out tonight. I apologize for being a hand out but I didn't want to delay this project for a month because the DEC and some other entities are interested in getting this project moving. This project is for engineering services for the design and construction administration of the Pump Station Screenings Upgrade Project. This project would replace manual bar screens with mechanical bar screens. At some of the District's pumping stations, we are having issues with regards to rags clogging the pumps. The situation has increased over the past few years. The pumping stations included in this project are Cherry Lane, Pinebrook and Saddle River. The NYSDEC is also requesting that this project proceed.

A total of four (4) proposals were received and scored by three employees of the District. The pricing was not made known to us until our technical review was completed. Stantec provided the best overall proposal even though they had a higher cost. I recommend that the Board award this contract to Stantec in the amount of \$660,684.

M. Specht: Thank you. Any questions for Mr. Saber?

T. Kenny: I have a question. How much higher than the next bidder?

G. Hoehmann: \$159,000. The gamut runs \$459,000 to \$749,000.

M. Saber: We rank it on technical ability first and then the costs come in. When the costs get added in, they were actually ranked as first, even with their higher costs.

**Motion to Approve:**  
**Kenny/Lehman**

**Unan.**

**June 24, 2024**

**RESOLUTION NO. 42 OF 2024**  
**AWARD CONTRACT FOR ENGINEERING SERVICES FOR DESIGN**  
**AND CONSTRUCTION ADMINISTRATION FOR THE PUMP STATION**  
**SCREENINGS UPGRADE PROJECT**

**WHEREAS**, the District will be upgrading the bar screen systems at Cherry Lane, Pinebrook, and Saddle River pump stations, and,

**WHEREAS**, Cherry Lane, Pinebrook, and Saddle River pump stations are having issues with regards to rags clogging the pumps and causing pumps to fail, and,

**WHEREAS**, the project will include installation of new mechanical bar screens with building additions and appurtenances at Cherry Lane, Pinebrook, and Saddle River pump stations, and,

**WHEREAS**, the District is seeking a qualified engineering firm to provide design and construction administration for this upgrade project, and,

**WHEREAS**, the District developed a Scope of Services and the Purchasing Department solicited proposals under RFP-RC-2024-013, Engineering Services - Pump Station Screenings Upgrade Project for the Rockland County Sewer District No. 1, and,

**WHEREAS**, proposals were received from four (4) consulting teams as follows:

<u>Consultant</u>	<u>Proposal Amount</u>
D&B Engineers and Architects DPC	\$459,000.00
STV Incorporated	\$501,856.51
Stantec Consulting Services Inc.	\$660,684.00
Environmental Design & Research, Landscape Architecture, Engineering & Environmental Services DPC	\$749,000.00

and,

**WHEREAS**, a selection committee was formed to review and score the proposals using an on-line platform called Bonfire, and,

**WHEREAS**, the Director of Purchasing tallied the scores and reported the scores to the selection committee, and,

**WHEREAS**, the three highest scoring firms consisting of D&B Engineers and Architects DPC, Stantec Consulting Services Inc., and Environmental Design & Research, Landscape Architecture Engineering & Environmental Services DPC, were selected for interviews which were conducted on April 29<sup>th</sup> and 30<sup>th</sup>, 2024, and,

**WHEREAS**, on June 21, 2024, Stantec Consulting Services Inc. (Stantec) submitted its final proposal without changing the project scope or pricing, and,

**WHEREAS**, the best and final offer from Stantec will remain at \$660,684, and,

**WHEREAS**, the Selection Committee and the staff of the Sewer District, have determined that the proposal from Stantec in the lump sum amount of \$660,684.00 is the best firm for Engineering Services for Design and Construction Administration for the Pump Station Screenings Upgrade Project, now, therefore, be it,

**RESOLVED**, that the Board of Sewer Commissioners, upon the recommendation of the Executive Director, hereby accepts the proposal of Stantec Consulting Services Inc., 475 Fifth Avenue, 12<sup>th</sup> Floor, New York, NY 10017, in the lump sum not to exceed amount of \$660,684 for Engineering Services for Design and Construction Administration for the Pump Station Screenings Upgrade Project, and, be it,

**FURTHER RESOLVED**, that the Executive Director is authorized and directed to execute such documents as may be necessary to carry out the intent of this resolution, after review by the Staff of the Sewer District and the Office of the County Attorney, and, be it,

**STILL FURTHER RESOLVED**, that the Executive Director is authorized to forward said documents to the County Executive for forwarding to the Legislature for their approval.

**Item #15:** Orangeburg Plant Performance

M. Saber: The CBOD limit of 85% removal has not been met over the last few months. The influent concentration has been very weak due to the amount of rain we were having. The influent strength has now increased but the biology needs to adjust to the changed condition.

M. Specht: Thank you.

**Item #16:** New Business

M. Specht: Under New Business I believe we have an Executive Session item that we need to speak to our attorneys about regarding pending litigation.

S. Lehman: Could I just ask one question before we go into Executive Session?

M. Specht: Sure.

S. Lehman: One of the pieces of information in our packet is a notice of violation and it mentions Rockland Bakery citing it's another fine in 12<sup>th</sup> months that they have been in violation of their permit. I know for years, quite a few years, that Rockland Bakery has been part of the entities of business that have been violating their permit. It seems like whatever kind of remediation efforts they've taken, may not be as successful as we would like. I would like to know whether we could get some information from Joan Roth or whoever if it is a chronic problem or some fix to it. The violation fines, I not sure if we're actually ultimately able to collect it. I would like to get a little bit more clarity on how we are working with Rockland Bakery on their permit violations.

M. Saber: I can provide some information this evening if you would like or if you want, we could provide something next month. If you want something in writing, we can provide something in writing.

S. Lehman: Next meeting is fine. I'm just aware of it.

R. Diaz: I was going to bring that up myself. What's going on with them. At this point in time, had they done anything to remediate the issue because it doesn't seem like they have if they had that many violations. I see we proposed fines. What I would also like to know is how many of those fines have actually been paid, how many we have held in abeyance throughout all this period. I understand that they are a really big important business entity in the County. Are we giving them way too much leeway here? I remember a few months ago, we brought in a small business owner who deserved to be brought in but we leveled the hammer on him. Are we being a little selective? That's something I would like to know. I want to make sure we're not.

M. Saber: I could tell you we're not being selective. Bronx River at that time asked to come in to the Board to ask to have the fees waived.

R. Diaz: I wasn't referring to Bronx River. It was somebody else.

M. Saber: Whoever else came in to have their fines waive, Rockland Bakery has not yet asked to have their fines waived.

R. Diaz: Okay.

M. Saber: We are working with them.

R. Diaz: Okay.

M. Saber: Again, I could give you some more detail now or next month. Whatever you prefer.

R. Diaz: Okay.

M. Specht: Why don't we put it on the Agenda for next month for discussion.

M. Saber: Okay.

M. Specht: Thank you.

Executive Session – to discuss items of pending litigation.

Enter Executive Session at 5:23 pm  
Motion: G. Hoehmann and T. Kenny

Leave Executive Session at 5:38 pm  
Motion: G. Hoehmann and K. Connell

M. Specht: Let the record reflect that we had an Executive Session to discuss with our attorneys about pending litigation.

M. Specht: Motion to Adjourn. Our next meeting date is July 25<sup>th</sup>.

**RESOLUTION NO. 43 OF 2024  
ADJOURNMENT**

J. Tursi offered the following resolution, which was seconded by S. Lehman and approved unanimously.

**BE IT RESOLVED** that the June 24, 2024, Meeting of the Board of Commissioners, Rockland County Sewer District No. 1, is hereby adjourned.

The Board of Sewer Commissioners Meeting adjourned at 5:39 pm.

M. Specht: Thank you everybody. A very good meeting. Enjoy the rest of the summer and see you in July.

Respectfully submitted,  
Jean Langan  
Clerk to the Board of Commissioners  
Rockland County Sewer District No. 1