



**SOIL & WATER CONSERVATION DISTRICT**

Dr. Robert L. Yeager Health Center  
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**Board of Directors**

*James J. Dean, Chairperson*  
*Larry Brissing*  
*Fred Brinn*  
*Bob Milone*  
*J. Bart Gordon*

**District Staff**

*Kevin McGuinness, Executive Director*  
*Brianna Rosamilia, District Manager*  
*Adam Bradford, Conservation District Technician*  
*Melissa Murphy, Bookkeeper*

**Agenda**

Wednesday Augst 7th, 2024  
9:30 am – 10:30 am

**Attendees**

BOD Present: James Dean, Fred Brinn, J. Bart Gordon, Bob Milone (arrived at 9:42 am)  
BOD Excused: Larry Brissing  
SWCD Staff: Kevin McGuinness, Brianna Rosamilia, Adam Bradford  
Public: Jen Zunino-Smith (CCE of Rockland)

Meeting opened at 9:33 am.

1. Approval of minutes: June 2024 – *Motion to approve minutes from June 20<sup>th</sup>, 2024 made by B. Gordon, F. Brinn seconded – unanimous.*
2. Financial Report:
  - a. Treasurer’s report – B. Rosamilia provided treasurer's report.

**Financial Report for 07/24/2024**

Account Balances as of 07/22/2024

<b>Account</b>	<b>Balance</b>
SWCD checking account	\$856,690.56
Round 12 WQIP Grant (MS4 Mapping)	\$100.00
Round 15 WQIP Grant (MS4 Mapping)	\$2,843.56
<b>Total</b>	<b>\$859,634.12</b>

*Motion to accept the account balances as listed above made by F. Brinn, B. Gordon seconded-unanimous.*

**SWCD Checking Account EXPENSES**

<b>Date</b>	<b>Check No.</b>	<b>Amount</b>	<b>Payable To</b>	<b>Description</b>
06/17/2024	Debit	\$268.83	Pantano's Pizzeria	Part C – wrap up events
06/25/2024	1338	\$143.05	NYSID	Part C - uniforms
07/1/2024	Debit	\$141.08	Verizon	Part A – cell phones
07/05/2024	1339	\$475.00	LJF Accounting	Part C – professional services
07/05/2024	1333	\$17.13	Adam Bradford	Part C – reimbursement for car cleaning

**SWCD Checking Account DEPOSITS**

<b>Date</b>	<b>Check No.</b>	<b>Amount</b>	<b>Description</b>
06/17/2024	Interest	\$1,744.84	Interest earned on the account
07/02/2024	Deposit	\$46,351.61	WQIP Round 15 from NYS
07/15/2024	Interest	\$1,670.64	Interest earned on the account

**Round 12 WQIP Grant Account**

No recent activity

**Round 15 WQIP Grant Account**

No recent activity

*Motion to approve the expenses and deposits as listed above made by F. Brinn, seconded by B. Gordon – unanimous.*

- i. Invoice for NYSACC annual dues – ***Motion to pay invoice for NYSACC annual dues in the amount of \$75 made by F. Brinn, B. Gordon seconded – unanimous.***
- a. WQIP Updates - Jen Zunino-Smith
  - i. Request to transfer \$46,351.61 from the SWCD general account to the WQIP Round 15 account. – ***Motion to approve transfer of \$46,351.61 from the SWCD general account to the WQIP Round 15 account made by F. Brinn, B. Gordon Seconded – unanimous.***
  - ii. Request to transfer \$100 from the WQIP Round 12 account to the WQIP Round 15 account – ***Motion to approve transfer of \$100 from the Round 12 account to the Round 15 account made by B. Gordon, F. Brinn seconded – unanimous.***
  - iii. Request to write 9 municipal reimbursement checks from the Round 15 account. – ***Motion to approve the Round 15 WQIP payment reimbursements as listed below, made by B. Gordon, F. Brinn seconded – unanimous.***
    - a) Town of Haverstraw: \$17,492.00
    - b) Village of Pomona: \$7,500.00
    - c) Village of Hillburn: \$2,280.00
    - d) Village of Grandview on Hudson: \$3,285.25
    - e) Village of Wesley Hills: \$245.25
    - f) Village of Montebello: \$7,263.50
    - g) Village of Sloatsburg: \$7,488.50
    - h) Village of Nyack: \$1,743.09
    - i) Village of Piermont: \$1,895.00

3. Presentation:

4. New Business:

- a. Native plant garden sign for EMC’s pollinator garden in Kennedy Dells Park – request \$27.24 for the purchase of the sign – ***Motion to approve payment of the EMC’s pollinator sign in the amount of \$27.24 made by B. Milone, F. Brinn seconded – unanimous.***
- b. Debit card approval for conservation district technician – ***Motion to approve debit card for the conservation district technician, Adam Bradford, made by B. Milone, F. Brinn seconded. All in favor – unanimous.***

5. Old business:

- a. Complete affidavits –B. Rosamilia provided forms to the board members to sign.
- b. National Envirothon – A. Bradford provided update from National Envirothon trip.

6. Upcoming events:

7. Next Meeting Date: Thursday, September 19<sup>th</sup>, 2024 @ 10 am.

8. *Adjourn – Motion to adjourn made by B. Milone, seconded by F. Brinn – unanimous.*

Meeting closed at 10:02 am.

*Respectfully submitted by Adam Bradford.*