



SOIL & WATER CONSERVATION DISTRICT

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Board of Directors

James J. Dean, Chairperson
Larry Brissing
Fred Brinn
Bob Milone
J. Bart Gordon

District Staff

Kevin McGuinness, Executive Director
Brianna Rosamilia, District Manager
Adam Bradford, Conservation District Technician
Melissa Murphy, Bookkeeper

Minutes

Thursday September 19th, 2024
10:00 am – 11:30 am

Attendees

BOD Present: James Dean, Fred Brinn, Bob Milone, Larry Brissing

BOD Excused: J. Bart Gordon

SWCD Staff: Kevin McGuinness, Brianna Rosamilia, Adam Bradford

Public: Matthew Martire (Resource Conservationist – NRCS)

Meeting opened at 10:00 am.

1. Approval of minutes: August 2024 – *Motion to approve minutes from August 7th, 2024 made by B. Milone, F. Brinn seconded – unanimous.*
2. Financial Report:
 - a. Treasurer’s report - B. Rosamilia provided treasurers report.

Financial Report for 09/19/2024

Account Balances as of 09/11/2024

Account	Balance
SWCD checking account	\$810,739.67
Round 12 WQIP Grant (MS4 Mapping)	\$0.00
Round 15 WQIP Grant (MS4 Mapping)	\$102.83
Total	\$810,842.50

Motion to accept the account balances as listed above made by B. Milone, F. Brinn seconded-unanimous.

SWCD Checking Account EXPENSES

Date	Check No.	Amount	Payable To	Description
07/26/2024	1340	\$30.55	Commissioner of Finance	Part A - Fuel
07/31/2024	Debit	\$141.14	Verizon Wireless	Part A – Cell phones
08/05/2024	1341	\$475.00	LJF Accounting	Part C – professional services
08/07/2024	Online xfer	\$46,351.61	WQIP Round 15 Grant	Transferred to WQIP Round 15 Grant
08/16/2024	1343	\$27.24	Highway Traffic Supply	Part C – Pollinator Garden for EMC garden
08/19/2024	1342	\$75.00	NYSACC	Part C – membership dues
08/22/2024	1345	\$78.61	Adam Bradford	Part C – training budget; per diem for NCF Envirothon travel
09/03/2024	Debit	\$141.14	Verizon Wireless	Part A – Cell phones
09/05/2024	1346	\$475.00	LJF Accounting	Part C – professional services

SWCD Checking Account DEPOSITS

Date	Check No.	Amount	Description
08/15/2024	Interest	\$1,844.00	Interest earned on account

Round 12 WQIP Grant Account

Date	Check No.	Amount	Description
08/07/2024	Online xfer	\$100.00	Xferred to the Round 15 WQIP grant account

Round 15 WQIP Grant Account

Date	Check No.	Amount	Description
08/07/2024	Online xfer	\$46,351.61	Amount xferred into account from SWCD general account
08/07/2024	Online xfer	\$100.00	Amount xferred into account from WQIP Round 12 account
08/14/2024	1045	\$17,492.00	Town of Haverstraw
08/14/2024	1047	\$2,280.00	Village of Hillburn
08/14/2024	1049	\$245.25	Village of Wesley Hills
08/16/2024	1050	\$7,263.50	Village of Montebello
08/19/2024	1051	\$7,488.50	Village of Sloatsburg
08/20/2024	1046	\$7,500.00	Village of Pomona
08/21/2024	1048	\$3,285.00	Village of Grandview
08/22/2024	1052	\$1,743.09	Village of Nyack
08/26/2024	1054	\$1,895.00	Village of Piermont

Motion to approve the expenses and deposits as listed above made by F. Brinn, seconded by B. Milone – unanimous.

- b. Approve Part B Pollinator Project purchases.
 - i. ***Motion to approve payment of Hudson Valley Seed Company Invoice for wildflower seeds in the amount of \$1,235.88 made by F. Brinn, B. Milone seconded- unanimous.***
 - ii. ***Motion to approve payment of Prairie Moon Nursery Invoice for wildflower seeds in the amount of \$2,716.00 made by B. Milone, F. Brinn seconded – unanimous.***
 - iii. ***Motion to approve payment of Prairie Moon invoice for wildflower seeds in the amount of \$1,052.00 made by B. Milone, F. Brinn seconded – unanimous.***
- c. Director’s liability Insurance renewal - \$1,657.25 – ***Motion to approve payment of Director’s liability Insurance in the amount of \$1,657.25 made by B. Milone, F. Brinn seconded – unanimous.***
- d. HRWA Conference Sponsorship – October 22nd - ***Motion to approve Hudson River Watershed Alliance sponsorship payment in the amount of \$500.00 made by F.Brinn, B. Milone seconded – unanimous.***

3. Presentation:
 - a. NRCS – Matthew Martire, Resource Conservationist – Matthew Martire presented details regarding funding programs available through NRCS.

4. New Business:
 - a. APOW review and update – Due on November 1st ***Motion to approve the 2025 APOW made by B. Milone, F. Brinn seconded – unanimous.***
 - b. 2025 Part B project proposals – Due on November 1st– proposals to be presented at the next meeting.
 - c. MOU for Ulster SWCD – NYSDEC 4 Hour ESC training – ***Motion to approve MOU for Ulster SWCD for NYSDEC 4 Hour ESC Training made by F. Brinn, B. Milone seconded- unanimous.***

5. Old business:
 - a. Complete affidavits
 - b. AEM updates – K. McGuinness provided updates regarding AEM progress in Rockland County. Currently working with farms to complete Tier I and II forms.
 - c. Annual EEO trainings for board members – need to be completed via Percipio, all board members were notified via their County e-mail. An in-person training is available for those who are interested.

6. Upcoming events: 4-Hour ESC Training – Dec. 4th 2024

7. Next Meeting Date: Thursday, October 17th, 2024 @ 10:00 AM

8. Adjourn – ***Motion to adjourn made by B. Milone, F. Brinn seconded - unanimous.***

Meeting closed at 11:00 AM.

Respectfully submitted by Adam Bradford