



**SOIL & WATER CONSERVATION DISTRICT**

Dr. Robert L. Yeager Health Center  
 50 Sanatorium Road, Building A- 6<sup>th</sup> Floor  
 Pomona, New York 10970  
 Phone: (845) 364-2670 Fax: (845) 364-2671

**Board of Directors**

*James J. Dean, Chairperson*  
*Larry Brissing*  
*Fred Brinn*  
*George Wargo Jr.*  
*Bob Milone*

**District Staff**

*Allan Beers, Executive Director*  
*Brianna Rosamilia, District Manager*

**Minutes**

February 9<sup>th</sup>, 2023  
 9 am – 11 am

**Attendees**

BOD present: Jim Dean, Fred Brinn, Larry Brissing, George Wargo, Bob Milone (entered at 9:09 am)  
 SWCD staff: Allan Beers, Brianna Rosamilia, John Lyon (Rockland County Chief of Staff)  
 Public: Jennifer Zunino-Smith (Cornell Cooperative Extension Rockland County), Ariana Polanco (Rockland Task Force on Water Resources Management)

**Meeting opened at 9:02 am**

1. Approval of Minutes: January 2023 – *Motion to approve the January 2023 minutes made by G. Wargo, F. Brinn seconded – unanimous.*
2. Financial Report:
  - a. Treasurer Report – On behalf of the treasurer, Larry Brissing, A. Beers provided the financial report as listed below:

Account Balances as of 1/30/23

Account	Balance
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SWCD checking account	\$481,530.19
Round 12 WQIP Grant (MS4 Mapping)	\$100.00
Round 15 WQIP Grant (MS4 Mapping)	\$46,199.53
<b>Total</b>	<b>\$527,829.72</b>

*Motion to approve the account balances made by G. Wargo, F. Brinn seconded – unanimous.*

**SWCD Checking Account EXPENSES**

<b>Date</b>	<b>Check No.</b>	<b>Amount</b>	<b>Payable To</b>	<b>Description</b>
1/25/23	Online xfer	\$44,246.10	WQIP Round 15	Approved online transfer from January 2023 meeting
1/27/23	1249	\$775.00	National Assoc of Conservation Districts	Dues – approved at January 2023 meeting
1/30/23	Debit	\$141.06	Verizon wireless	District cell phones - Part A 8730442

**SWCD Checking Account DEPOSITS**

<b>Date</b>	<b>Check No.</b>	<b>Amount</b>	<b>Description</b>
1/17/23	Analysis int	\$589.14	Interest earned in the account

**Round 12 WQIP Grant Account**

No recent activity

**Round 15 WQIP Grant Account**

<b>Date</b>	<b>Check No.</b>	<b>Amount</b>	<b>Description</b>
1/25/23	Online xfer	\$44,246.10	Online transfer from SWCD general account

*Motion to approve the expenses and deposits made by G. Wargo, F. Brinn seconded – unanimous.*

**Checks to be approved**

Check # 1252: New York Association of Conservation Districts in the amount of \$1,500 for 2023 dues.

*Motion to approve check #1252 in the amount of \$1,500 to the New York Association of Conservation District for dues made by G. Wargo, L. Brissing seconded – unanimous.*

*B. Milone entered the meeting at 9:09 am.*

- b. WQIP Updates- Jen Zunino-Smith
    - i) Round 15- Signature needed for Compliance with Conflict of Interest form (2021 & 2022). J. Zunino-Smith summarized the form for the board members. ***Motion to sign the Compliance for Conflict of Interest form made by G. Wargo, L. Brissing seconded – unanimous.***
    - ii) Request to write 5 municipal reimbursement checks from the Round 15 account. J. Zunino-Smith provided an update on the municipalities that have requested reimbursement.
      - a) Town of Orangetown: \$19,613.78 – ***Motion to write the check to the Town of Orangetown in the amount of \$19,613.78 made by L. Brissing, B. Milone seconded – unanimous.***
      - b) Town of Clarkstown: \$8,195.18 – ***Motion to write the check to the Town of Clarkstown in the amount of \$8,195.18 made by B. Milone, L. Brissing seconded – unanimous.***
      - c) Town of Ramapo: \$9,412.65 – ***Motion to write the check to the Town of Ramapo in the amount of \$9,412.65 made by L. Brissing, B. Milone seconded – unanimous.***
      - d) Village of Airmont: \$1,593.00 – ***Motion to write the check to the Village of Airmont in the amount of \$1,593.00 made by B. Milone, F. Brinn seconded – unanimous.***
      - e) Village of New Hempstead: \$2,821.00 – ***Motion to write the check to the Village of New Hempstead in the amount of \$2,821.00 made by B. Milone, L. Brissing seconded – unanimous.***
3. New business:
- a. Resolution to hire a consultant to assist with District programs. Board members reviewed and revised the draft resolution. ***Motion to approve resolution #001-2023 made by F. Brinn, seconded by L. Brissing – unanimous.***
  - b. State aid reports approval – B. Rosamilia reviewed each SWCD State Aid report with the SWCD board members.
    - i. 2022 Annual Report Form – ***Motion to approve the 2022 annual report form made by G. Wargo, B. Milone seconded – unanimous.***
    - ii. Part A Eligible Expenditures Report 2022 – ***Motion to approve the 2022 Part A Eligible Expenditures Report made by G. Wargo, F. Brinn seconded – unanimous.***
    - iii. Part A claim for payment – J. Dean completed and signed the Part A claim for payment.
    - iv. Part B Conservation Project Final report Culvert project – ***Motion to approve the Part B culvert project final report made by B. Milone, L. Brissing seconded – unanimous.***
    - v. Part B Conservation Project Final report MCWA project – ***Motion to approve the Part B MCWA cleanup final report made by G. Wargo, F. Brinn seconded – unanimous.***
    - vi. Part C Financial Assistant Projects Final Report – ***Motion to approve the Part C financial assistant project final report made by G. Wargo, B. Milone seconded – unanimous.***
    - vii. Performance Measure Evaluation Report – ***Motion to approve the performance measure evaluation report made by G. Wargo, F. Brinn seconded – unanimous.***

- viii. Annual report of the treasurer – *Motion to approve the annual report of the treasurer made by G. Wargo, B. Milone seconded – unanimous.*
- ix. Hourly rates for grant work – *Motion to approve the hourly rates for grant work report made by G. Wargo, F. Brinn seconded – unanimous.*

4. Old Business:

- a. Crowd Hydrology pilot project – No additional orders placed at this time.
- b. Dog Waste Bag order – B. Rosamilia reminded the board to submit orders for the Dog Waste order.

5. Upcoming events:

- a. SWCD Bird walk – Friday February 17<sup>th</sup> at Mount Ivy County Park at 11 am.

6. Next meeting date: March 16th, 2023 @ 9 am

7. Adjourn – *Motion to adjourn made by B. Milone – unanimous.*

**Meeting closed at 10:46 am.**

*Respectfully submitted by Brianna Rosamilia*