



SOIL & WATER CONSERVATION DISTRICT

Dr. Robert L. Yeager Health Center
 50 Sanatorium Road, Building A- 6th Floor
 Pomona, New York 10970
 Phone: (845) 364-2670 Fax: (845) 364-2671
 Email: rosamilb@co.rockland.ny.us

Board of Directors

James J. Dean, Chairperson
Larry Brissing
Fred Brinn
George Wargo Jr.
Bob Milone

District Staff

Brianna Rosamilia, District Manager
Janice Regan, Bookkeeper

Minutes

Thursday, April 27th, 2023
 9:00 am

Attendees

BOD present: Jim Dean, Fred Brinn, Larry Brissing
 BOD excused: Bob Milone, George Wargo
 SWCD Staff: Brianna Rosamilia, Janice Regan, John Lyon (Rockland County Chief of Staff), Eugene Bondar (Attorney)
 Public: Ben Luskin (NY Ag and Markets), Marcus Octaviano (SWCD Consultant)

Meeting opened at 9:00 am

1. Approval of minutes: March 2023 – *Motion to approve the March 2023 minutes made by F. Brinn, L. Brissing seconded – unanimous.*
2. Financial Report:
 - a. Treasurer’s report – on behalf of the treasurer, L. Brissing, B. Rosamilia read the following financial report.

Account Balances as of 4/17/23

Account	Balance
SWCD checking account	\$706,404.24
Round 12 WQIP Grant (MS4 Mapping)	\$100.00

Round 15 WQIP Grant (MS4 Mapping)	\$7,954.85
Total	\$714,459.09

Motion to accept account balances made by F. Brinn, L. Brissing seconded – unanimous.

SWCD Checking Account EXPENSES

Date	Check No.	Amount	Payable To	Description
3/10/23	1255	\$1,399.84	Marcus Octaviano	Part C – consultant services
3/10/23	1254	\$400.00	LJF Accounting	Part C – professional services
3/17/23	Online transfer	\$35,541.93	Transfer to WQIP Round 15 account	Previously approved at March meeting
3/17/23	Debit	\$39.98	Home Depot	Part C – misc field supplies for eel project – 87304 & 8730464
3/17/23	Debit	\$24.68	Amazon	Part C – misc field supplies for eel project 8730416 & 8730464
3/17/23	Debit	\$7.98	Amazon	Part C – misc field supplies for eel project 8730416 & 8730464
3/30/23	Debit	\$58.85	Amazon	Part C – education programs 8730444
3/30/23	Debit	\$11.99	Amazon	Part C – education programs 8730444
3/31/23	Debit	\$141.06	Verizon Wireless	District cell phones
4/4/23	1258	\$1,588.28	Marcus Octaviano	Part C – consultant services
4/10/23	1257	\$5,229.59	Dog Waste Depot	Part A – Dog waste supplies –

				Per Waste MS4 program .404
4/10/23	1260	\$4,307.00	Merchants Insurance Co	Part A 8730451 - District vehicle insurance
4/10/23	1261	\$1,346.00	Marcus Octaviano	Part C – consultant services
4/11/23	1256	\$400.00	LJF Accounting	Part C – professional services
4/14/23	1263	\$25.44	Commissioner of Finance	March 2023 fuel cost – Part A 8730463

SWCD Checking Account DEPOSITS

Date	Check No.	Amount	Description
3/15/23	Analysis INT	\$627.61	Interest earned on account
3/20/23	NYS OSC ACH	\$181,746.76	Part C funds

Round 12 WQIP Grant Account

No recent activity

Round 15 WQIP Grant Account

Date	Check No.	Amount	Description
3/17/23	Online transfer	\$35,541.93	Online transfer from SWCD general account
3/23/23	1030	\$1,252.00	Village of Wesley Hills
3/24/23	1026	\$17,492.00	Town of Stony Point
3/27/23	1027	\$7,500.00	Village of West Haverstraw
3/29/23	1028	\$5,907.00	Village of Airmont

Motion to approve expenses and deposits as listed above made by F. Brinn, L. Brissing seconded – unanimous.

- i. Approval of 2024 NCF Envirothon invoice – ***Motion to approve the 2024 NCF Envirothon invoice in the amount of \$3,000 made by L. Brissing, F. Brinn seconded – unanimous.***
- ii. Approval of NYSACC membership invoice – ***Motion to approve the payment of the NYSACC membership invoice in the amount of \$75 made by L. Brissing, F. Brinn seconded – unanimous.***

- b. Approval of excess auto liability insurance items for the District Vehicle, review of signatures required. ***Motion to approve payment of excess auto liability insurance for the district vehicle made by F. Brinn, L. Brissing seconded – unanimous.***
 - i. Reject or accept terrorism insurance coverage – ***Motion to add the additional terrorism coverage to the excess auto liability line made by F. Brinn, L. Brissing seconded – unanimous.***
- 3. Presentation: District law training – Ben Luskin provided the District Law training for the board members in attendance. B. Rosamilia recorded the presentation and will circulate it to the other board members to watch.
- 4. New Business:
 - a. Updated SWCD budget – B. Rosamilia met with the accountant to finalize the budget for 2023 and made two changes: increased line item for dog waste supply order to \$6,000, increased line item for the 2024 NCF Envirothon Event donation to \$3,000. ***Motion to approve the change in line items to the budget made by F. Brinn, L. Brissing seconded – unanimous.***
 - b. Rockland SWCD participation in the Westchester Envirothon event on May 12th – No cost to participate, other costs include tolls to drive to the event. There is potential for this event to be expanded to include schools from Rockland County in the future. ***Motion for the District Manager to participate in the Westchester Envirothon made by F. Brinn, L. Brissing seconded – unanimous.***
 - c. County boards update – B. Rosamilia informed the board that the County issued a moratorium on adding volunteers to County boards for quarter 2. During this time they will be meeting with board members and County staff to review and better assist the existing boards to ensure they can meet with quorum.
- 5. Old business:
 - a. Update on the 4-hour training planning – J. Dean spoke to the fire training center and they agreed to waive the fee for us to host the event there. B. Rosamilia contacted Dutchess SWCD who led the training in the past, waiting to hear back. B. Luskin recommended reaching out to Ulster SWCD. J. Zunino-Smith has been communicating with the DEC as well.
- 6. Upcoming events:
 - a. SWCD Manager’s meeting – June 15th @ Dutchess SWCD from 10 am – 2 pm. Board members can attend and it will count towards PM 1g. More details to follow.
 - b. Orangetown Highway open house – Saturday May 20th.
- 7. Next Meeting Date: May 25th, 2023 @ 9:00 am
- 8. Adjourn