

These instructions are intended to assist the applicant with completion of resource evaluation well construction, monitoring well construction, soil boring permit application. However, the requirements listed herein are not comprehensive, and do not relieve the applicant of their responsibility for compliance with Article II of the Rockland County Sanitary Code. Permits to construct resource evaluation wells may be granted by the Rockland County Commissioner of Health pursuant to the provisions of Article II. The application form must be completed **in its entirety** in order for the Rockland County Department of Health (RCDOH) to consider granting such a permit.

In addition, **the following items must be submitted with the application:**

- A plot/site plan showing proposed well or boring locations, topography, all existing and proposed features such as property lines, easements, structures, streets, driveways, parking areas, dry wells, water supply wells, resource evaluation wells, streams, lakes, watercourses, wetlands, septic systems, sewer lines, gas lines, water lines, gasoline tanks, heating oil tanks, storm sewers and outfalls there from, etc. within the site of any proposed well or boring locations. Preparation of this plan by a licensed land surveyor is not required. However, the locations of any existing or proposed features that are not included on the plan must be dimensioned on the plan; it must be noted who added the information, and verifiable by field inspection;
- A written statement that describes any known or suspected contaminants of concern that could potentially impact ground water, surface water, bedrock, or unconsolidated overburden materials within the site proposed wells;
- A written proposal that specifies drilling or boring methods, well construction details, and standard operating procedures that include borehole abandonment, handling and disposition of drilling fluids and cuttings;
- County Planning Information Certification form;
- Application review fee: \$320.00.

Enter **parcel identification** (Section/Block/Lot) as it appears on the deed registered with the county clerk.

Both NYSDEC and RCDOH **well contractor registration is mandatory** for the well contractor. An individual who is certified pursuant to Environmental Conservation Law §15-1525 for the activities being performed must be present on site and directly supervise all well construction or pump installation activities. Proof of certification must be maintained on site.

The **property owner listed on the deed** must be listed as a contact. If the property is owned by a business or corporation, an authorized individual must enter their name and title. Note that the **printed name** and **business or corporate title** of the individual authorized to sign on behalf of any business or corporation is required to complete the application.

Each signatory is ultimately responsible for the accuracy of the application. The resource evaluation well permit, if issued, will be automatically rendered null and void if the application is not true and accurate. Therefore, the affidavits should be signed, and applications submitted only after thorough review, with all sections completed in their entirety.

Furthermore, RCDOH must be notified of any changes affecting either the proposed work or the contractor scheduled to perform the work after the application has been submitted. Permits shall not be transferable to contractors other than those specified, and no changes to well or boring locations, drilling, construction or decommissioning details will be allowed without prior review and approval by RCDOH.

Upon completion of constructing the wells or borings:

- A completed, signed copy of a well completion report or boring log, and photos of drilling and grouting must be submitted to RCDOH within 60 days.